Vision Statement

SCALES improves the quality of life in the community in terms of social justice and human rights, by providing fair and equal access to ethical and competent legal education, training, research, advice, referrals and advocacy.
SCALES Community Legal Centre

Vision:
SCALES improves the quality of life in the community in terms of social justice and human rights, by providing fair and equal access to ethical and competent legal education, training, research, advice, referrals and advocacy.

Values:
- People deserve to be treated with respect, dignity and consideration.
- Human rights include a right to legal information and legal education.
- Individual legal problems often reflect broad social difficulties.
- Communities should participate in and influence the work of community legal centres.

Mission:
SCALES seeks to:
- Develop the confidence, skills and ethics of law students through clinical legal education in a community-based environment.
- Facilitate access to justice for low income and disadvantaged members of the Southern Communities region.

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## Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The SCALES Team</td>
<td>2</td>
</tr>
<tr>
<td>SCALES Staff</td>
<td>4</td>
</tr>
<tr>
<td>Clinic Students</td>
<td>8</td>
</tr>
<tr>
<td>Student Gallery</td>
<td>9</td>
</tr>
<tr>
<td>Chair’s Report</td>
<td>10</td>
</tr>
<tr>
<td>Acting Directors Report</td>
<td>13</td>
</tr>
<tr>
<td>Lawyers Practice Manual Western Australia</td>
<td>17</td>
</tr>
<tr>
<td>Domestic Violence Legal Network</td>
<td>18</td>
</tr>
<tr>
<td>Family Abuse &amp; Advocacy Support Team</td>
<td>21</td>
</tr>
<tr>
<td>Immigration Practice</td>
<td>23</td>
</tr>
<tr>
<td>Student Perspectives</td>
<td>24</td>
</tr>
<tr>
<td>Client Perspectives</td>
<td>26</td>
</tr>
<tr>
<td>Law and Policy Reform</td>
<td>27</td>
</tr>
<tr>
<td>Client Case Studies</td>
<td>28</td>
</tr>
<tr>
<td>Volunteer and Pro Bono Work</td>
<td>29</td>
</tr>
<tr>
<td>Community Legal Education</td>
<td>30</td>
</tr>
<tr>
<td>Community Activities</td>
<td>31</td>
</tr>
<tr>
<td>Tenant Advocate &amp; Community Education Officers Report</td>
<td>33</td>
</tr>
<tr>
<td>Access and Equity</td>
<td>35</td>
</tr>
<tr>
<td>Funding</td>
<td>36</td>
</tr>
<tr>
<td>Committees and Networks</td>
<td>37</td>
</tr>
<tr>
<td>Client Statistics</td>
<td>38</td>
</tr>
<tr>
<td>Treasurer’s Report</td>
<td>39</td>
</tr>
<tr>
<td>Auditors Report</td>
<td>40</td>
</tr>
<tr>
<td>Sponsors, Supporters and Partners</td>
<td>Back Cover</td>
</tr>
</tbody>
</table>
The SCALES Team

Management Committee
Jerroldine Gilbert  Chairperson & Community Representative
Michael Perrella  Deputy Chairperson
Dianne Henderson  Treasurer (from May 2008 to January 2009)
Ronald Hassall  Treasurer & Community Representative (February 2009 onwards)
Margaret Flower  Secretary, coopted member
Jeremy Rigg  Vice Chancellor’s Representative
Gabriël Moens  Dean, Murdoch University Law School
Anna Copeland  Acting Director – Legal
Gai Walker  Acting Director – Admin
Tamara Cole  Legal Representative
Alice Barter  Coopted Member
Biddy Brennan  Student Representative
Toni Stokes  Student Representative

Patron
Chris Shanahan SC  Barrister

Members
Gai Walker  Alice Barter  Margaret Flower
Jerroldine Gilbert  Ronald Hassall  Glynnes Rynn
Michael Perrella

Solicitors and Barristers Volunteers
Chris Shanahan  Richard Hooker  Mary Anne Kenny
John Bochat  Steve Jones

Legal Volunteers
Sue Hillman (Archiving)

Administration Volunteers
Margaret Flower  Ron Hassall  Mary Cooper
The SCALES Team cont.

Lawyers Practice Manual Volunteers

Adam Halstead          David Parry          Natasha Erlandson
Amanda Blackburn       Dr Hal Colebatch    Pia Bonifant
Andrew Robson          Dr Kathryn Trees    Patrick Mugliston
Anna Copeland          Greg Isolani        Paul Nichols
Annie Gray             Jeremy Giles        Paula Parentich
Arch Kaminkas          Joan Squelch        Rob Campbell Watt
Ann-Margaret Walsh     Lee Mather          Stephen Walker
Bertus De Villiers     Lee Vickers          Susan Fielding
Colin James            Louanha Lloyd       Tim Hammond
Colin Kaeser           Margaret Jordan     Tim Kennedy
Craig Edwards          Mark Herron          Toni Emmanuel
Damien Norris          Martin Cuerden      Yvonne Henderson
Danielle J Davies      Mary Anne Kenny     
David Garnsworthy      Merinda Logie       

Seminar Guest Presenters

Anne Greenshields      Legal Resources      Murdoch Law Librarian
Glynnes Rynn           Family Law and Domestic Violence
Kerryn Lewis           Indigenous Issues, Domestic Violence & Criminal Injuries Compensation
Mary Anne Kenny        Thinking Legally      Murdoch Law School
Mental health Law Centre  Mental health Issues
## SCALES Staff

<table>
<thead>
<tr>
<th>Staff Name</th>
<th>Position</th>
<th>Commenced</th>
</tr>
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<tbody>
<tr>
<td>Amanda McGow</td>
<td>Principal Solicitor, Clinic Supervisor</td>
<td>2004</td>
</tr>
<tr>
<td>Anna Copeland</td>
<td>Clinic Director, Clinic Supervisor, Migration Agent</td>
<td>1998</td>
</tr>
<tr>
<td>Baz Sioux</td>
<td>Tenant Advocate, Admin Assistant</td>
<td>2009</td>
</tr>
<tr>
<td>Clea Brierley</td>
<td>Clinic Supervisor</td>
<td>2008</td>
</tr>
<tr>
<td></td>
<td>Family and Domestic Violence Solicitor</td>
<td>2009</td>
</tr>
<tr>
<td>Danielle Healey</td>
<td>Tenant Advocate, Community Education &amp; Project Officer</td>
<td>2009</td>
</tr>
<tr>
<td>Gai Walker</td>
<td>Acting Director, Coordinator</td>
<td>1997</td>
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<tr>
<td>Glynne Rynn</td>
<td>Family and Domestic Violence Solicitor 1998 to 2009</td>
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<tr>
<td>Jason Watt</td>
<td>Tenant Advocate, Community Education &amp; Project Officer</td>
<td>2008</td>
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<tr>
<td>Kerryn Lewis</td>
<td>Domestic Violence Legal Worker</td>
<td>2004 to 2009</td>
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<tr>
<td>Matthew Berry</td>
<td>Tenant Advocate</td>
<td>2008</td>
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<tr>
<td>Novela Aleksic</td>
<td>Finance Officer</td>
<td>2001</td>
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<tr>
<td>Rhiannon Land</td>
<td>Admin Assistant Trainee</td>
<td>2008</td>
</tr>
<tr>
<td>Rhonda Horn</td>
<td>Admin Officer</td>
<td>1997</td>
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<tr>
<td>Tammy Davidson</td>
<td>Family and Domestic Violence Paralegal</td>
<td>2009</td>
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<tr>
<td>Vanessa Moss</td>
<td>Migration Agent, Solicitor</td>
<td>2005</td>
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<td></td>
<td>Lawyers Practice Manual Coordinator</td>
<td>2008</td>
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</tbody>
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SCALES Staff cont.

Amanda McGow, Principal Solicitor and Clinic Supervisor
Amanda continues her responsibilities as Principal Solicitor, in addition to teaching in the Law Clinic. Amanda also supervises the tenant advocates and is working with Clea in reviewing the Family and Domestic Violence practice.

The feedback from students on the clinic and legal practice is always positive; they enjoy being supervised by someone with the breadth of experience that Amanda brings with her.

Anna Copeland, Clinic Director
After 10 years at SCALES, Anna has moved into the position of Director of Clinical programs, looking after the clinical legal education side of the SCALES practice.

She also continues to work in the immigration practice and has been developing a human rights practice since her return from Melbourne.

Anna’s work this year included further development of student involvement in the human rights practice, participation in the national human rights network (including working on some major submissions) and developing the national clinical legal education network. She also assisted Gai with hosting the International Clinical Legal Education Conference – which was a great success!

Gai Walker, Acting Director
As Acting Director, Gai oversees all aspects of the administration and Human Resource management of the service. As part of her work she also participates in a number of committees including her roles as Joint WA rep to the NACLC, NACLC Treasurer, Executive Member CLCAWA, Chair Rockingham Lotteries House, Member of SMIFAS and DVLWN.

This year the preparation for two conferences (the combined 7th International Journal of Clinical Legal Education and the 10th Australian Clinical Legal Education Conference - Global, Local, Clinical - clinical legal education in a shrinking world and the NACLC 30th national conference) both hosted in WA were the focus of Gai’s work.

Clea Brierley, Clinic Supervisor
Clea has taken on additional responsibility this year by assuming the role of Family and Domestic Violence solicitor in addition to her Law Clinic teaching duties.

Clea’s expertise in family law has seen an expansion of the type and extent of family law work taken on in the clinic. Her willingness to take on the Family and Domestic Violence practice on top of her teaching duties has allowed staff to take some time to work on the next phase of this part of the practice, and is much appreciated.
Glynes Rynn, FAAST Solicitor

This was Glynes’ last year at SCALES, her farewell party was held on 29 June 2009 to thank her for her work at SCALES and wish her well in her retirement.

Glynes’ planned retirement saw her reduce her hours in early 2009 and then take some leave.

The announcement of her departure caused many messages from former clients and local services who have worked with her. She left the FAAST position with an excellent reputation and good will. Her cheery nature and remarkable cooking skills will be missed although Glynes assures us she will continue to pop in when needed and will probably bring lunch!

Vanessa Moss, Migration Agent and LPM Coordinator

Vanessa works as a part time Migration Agent and Solicitor at the Murdoch office maintaining the migration services to refugee and asylum seeker clients. Vanessa’s expertise in the field of refugee and asylum seeker law continues to be highly respected.

Vanessa has also taken on responsibility for the Thomson Reuter Lawyers Practice Manual Western Australia.

Rhonda Horn, Administration Officer

Rhonda’s role as first contact at SCALES is complex and one she does extremely well. As well as managing the client services from reception, she has responsibility for the maintenance of the client database and client files including archiving of closed files. Rhonda has been working hard on this over the year and we are well on the way to being up to date with all of these records.

Rhonda also takes on the responsibility of supervising Rhiannon Land; our trainee Admin Assistant and any work experience students from local high schools.

Novela Aleksic, Finance Officer

Novela’s continued expertise in all things financial is a great asset to SCALES reputation with funders and service providers.

Her commitment to ensuring absolute accuracy of our financial policies and procedures shows in the positive Audit reports we receive each year.

Her support to Gai on the conferences made the registration process run very smoothly.

Danielle Healey, Tenant Advocate and Community Education Officer

Danielle started working at SCALES in January 2009 as a part time Tenant Advocate and Community Legal Education Projects Officer. This is a job share position with Jason Watt. As the Tenant Advocate, Danielle frequently assists clients at the Magistrates Court and provides advice relating to tenancy issues.

As the Community Legal Education Projects Officer, Danielle has worked on various projects including International Women’s Day, Accommodation and Tenancy
SCALES Staff cont.

Information forums, participation in the local youth workers network and is responsible for the Family Law Information Forums.

**Jason Watt, Tenant Advocate and Community Education Officer**

Jason started working at SCALES in December 2008 as a part time Tenant Advocate and Community Legal Education Projects Officer. As the Tenant Advocate, Jason regularly assists clients at the Magistrates Court and provides advice relating to tenancy issues.

As the Community Legal Education Projects Officer, Jason has worked on various projects including the Human Rights Act community consultation forums with Anna, monthly community workers contact lunch, participating in the community legal education workers network and the Tenants workers network.

**Matt Berry, Tenant Advocate**

Matt stepped in to assist in the Tenant Advice and Court Service after he completed his time as a student at SCALES. Matt worked with tenants and other services on tenancy matters and assisted clinic students when needed in tenancy matters. Matt was successful in gaining employment at TASWA in late 2008 and is now the Senior Tenancy Advocate there.

**Rhiannon Land, Trainee Admin Assistant.**

Rhiannon’s work is more than a part time reception role. While working her way through a Certificate III in Business Studies with SMYL, Rhiannon provides admin support, keeps the brochures and displays in order and has worked with Gai and Novela reviewing policy and procedure documents as well as working on some IT registers.

She has settled into the team at SCALES very well. She has also provided relief in reception for Rhonda when she has been on annual and sick leave.
## Clinic Students

### Semester Two 2008

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Tutor Name</th>
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<tbody>
<tr>
<td>Biddy Brennan</td>
<td>Anne Xavier</td>
</tr>
<tr>
<td>Denby Kerr</td>
<td>Matthew England</td>
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<tr>
<td>Laura Hamilton</td>
<td>Sian Flynn</td>
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<tr>
<td>David Kent</td>
<td>Lynette Shields</td>
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<td>Adam Stewart</td>
<td>Angharad Watkins</td>
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### Summer 2008/2009

<table>
<thead>
<tr>
<th>Student Name</th>
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<tr>
<td>Safiyya Khan</td>
<td>Alex Panev</td>
</tr>
<tr>
<td>Val Tomlin</td>
<td>Elizabeth Scaife</td>
</tr>
<tr>
<td>Alexandra Halls</td>
<td>Junhan Jaime Gan</td>
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<tr>
<td>Baz Sioux</td>
<td>Kate Ricks</td>
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<tr>
<td>Kylie Cheah</td>
<td>Tammy Davidson</td>
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### Advanced immigration

<table>
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<tr>
<th>Student Name</th>
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<tbody>
<tr>
<td>Eden Ridgeway</td>
<td>Susana Farate</td>
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<tr>
<td>Val Tomlin</td>
<td>Stacey Anyos</td>
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### Semester 1 2009

<table>
<thead>
<tr>
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<tr>
<td>Chris Roberts</td>
<td>Nerida Gilbert</td>
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<tr>
<td>Hui Zhang</td>
<td>Dorcas Chia</td>
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<tr>
<td>Pasan Wijesuriya</td>
<td>Daniel Chan</td>
</tr>
<tr>
<td>Toni Stokes</td>
<td>Alphansus Neo</td>
</tr>
<tr>
<td>Khalid Abdulkadir</td>
<td>Arya Ashoorian</td>
</tr>
<tr>
<td>Julian Kirtisingham</td>
<td>Callum Strike</td>
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Student Gallery
Chair’s Report

Jerroldine Gilbert

After 13 years on the Management Committee and a number more lobbying for funds for this service, I have decided to call it a day and will not renominate for the Management Committee this year. I do, however; look forward to continuing my association with SCALES as a member and supporter.

In the days before SCALES was funded, the late Tom Joyce and I coordinated an evening legal service where local solicitors provided advice to Kwinana and Rockingham residents in the old Red Cross demountable in Pace Road, Medina. Appointments were made by contacting the then state member of parliament, Norm Marlborough. Tom and I coordinated the lawyer’s roster, staffed reception each Tuesday evening and lobbied for funded services in this region.

Tom and I were approached by the current patron, Chris Shanahan SC, when he was an academic at Murdoch University and trying to develop a clinical legal education model in the Law School. We attended many meetings while working together on a joint submission and the service that is now SCALES.

We were very fortunate to have wide support within the community, legal profession and both sides of government, including that of Kim Beazley who managed to secure funding for a 3 year pilot project in 1996. SCALES was then successful as one of four Clinical Legal Education facilities funded as a sub program of the Community Legal Services Program in 2000, this ongoing funding is from the Attorney General’s department in three year rounds.

I am proud to have been associated with the development of this valuable service. The SCALES staff have achieved a great deal over the past 12 years and it has been extremely satisfying to see the service grow in that time.

The Federal Attorney General Robert McClelland showed his support for SCALES last year by providing a one off grant of $118,000. The committee decided to spread the funds over a two year period and made the decision to provide above award rates of pay to staff from these funds. The Social and Community Services Award Western Australia 2002 has very low rates of pay and the committee felt it important to improve current staff members’ conditions before considering taking on any further staff. We look forward to supporting our staff and the Australian Services Union in the “Community Service – What is it Worth?” wages campaign.

Unfortunately, we were unsuccessful in our annual application for funds to the Public Purposes Trust Fund of the Law Society of Western Australia. This meant that our Young Peoples Legal Project ceased to be funded after 30 June 2009. This was very disappointing, as we have long held the view that young people in the community are extremely vulnerable and should merit targeted specialist services. In the past this has meant we have been able to provide advice, advocacy, representation, community education and law and policy reform to young people, their families and service providers. While the loss of funding means we will not be able to target young people specifically, we still recognise the need for services to vulnerable groups within this community as well as ensuring that the law students who participate at SCALES develop the awareness of the
specific barriers faced by young people when dealing with the justice system. We will continue to seek funds to allow us to resurrect this project.

The loss of these funds also meant a major review of the finances of the organisation as this grant was put towards the third solicitor position employed to supervise in the clinic. It was with regret that we had to make the position of Domestic Violence paralegal redundant to ensure the continued staffing of the clinic.

On a lighter note, we continue to be highly respected in the community. Our clinic students are highly regarded in the legal profession for their ‘work readiness’. Our staff are sought out to work on national, state wide and local projects. For example, SCALES’ migration agents have, for many years, attended the annual UNHCR meeting convened for academics, legal practitioners and settlement workers who work with asylum seekers at the UN’s request and cost.

The work of Glynes Rynn in the field of family violence has also been highly respected with her providing lectures to a number of law units, presenting at a Magistrates conference as well as her complaint on behalf of a client to the Ombudsman, a factor leading to the review of restraining orders in 2004. Glynes’ retirement after 11 years of service to SCALES was expected but still a sad time. We wish her well in her retirement, travels and renovations.

This year saw the commencement of the federal government’s community consultation on whether Australia needed a Human Rights Act. Anna Copeland’s secondment to the Human Rights Law Resource Centre for four months in early 2008, showed its value with her development and presentation of a number of seminars across the metropolitan area to networks on how to develop a submission to the consultation; International covenants and treaties and their relevance; specific issues for the different groups – domestic violence workers, community legal centres, women, GLBTI group (gay, lesbian bisexual, transgender and intersex) and aboriginal students.

Anna also facilitated a lunchtime student debate and also organised a debate in the Freehills Lecture Theatre between the Western Australian Attorney General, Christian Porter for the negative and former Attorney General Jim McGinty. Newly elected MLA, Lisa Baker moderated the debate and facilitated a lively discussion following the presentations. Over 100 people attended including members of parliament, academics, students, university staff as well as SCALES staff and management committee members. Jim ended the evening by telling the room that the debate was his last official duty as the Member for Fremantle as he was handing his resignation in the next morning. It was a fitting event to end his parliamentary career.

Clea Brierley commenced as a Clinic Supervisor in July 2008 and brought with her; expertise in family law as well as extensive experience as a teacher and tutor. Her experience has enhanced our family law practice and increased our capacity to provide advice in this area. She has since then also taken on the responsibility of the family violence practice in addition to her supervision responsibilities until a new Family and Domestic Violence solicitor has been employed. We were very lucky to have someone on staff who could step into this position.

We were also very pleased to welcome Ron Hassall back to the management committee and to the position of Treasurer.

I would like to thank the commitment and dedication of the members of the management committee over this past year, former SCALES students Michael Perrella, Tamara Cole and Alice Barter as well as Margaret Flower and our
student representatives. Thanks also to Dianne Henderson for her brief time on the committee as Treasurer, Dianne found she was unable to continue due to other commitments and we wish her well.

Congratulations to the staff, without whose commitment and dedication, the service would not have grown and become the highly respected and successful service that it is today.

I thank you all for your support and am confident that I leave the committee knowing that the service is well established. I wish you all the very best for the future.
I began July 2008 by travelling to Cork, Ireland to attend, participate in and observe the 6th International Journal of Clinical Legal Education. As the next host of this international conference which would include the Australian conference, it was certainly worthwhile being able to attend a conference to get a sense of the program and expectations of delegates. I took the opportunity to visit a clinic in London as well as a community legal centre and the CLC UK peak organisation.

It is clear that we compare favourably with other services around the world. It is always interesting to meet with people doing the same job and finding that we often deal with the same challenges and client groups. The offer from SCALES and Murdoch to host a joint international and Australian clinical conference at Murdoch in July 2009 was welcomed with much enthusiasm and many people at Cork expressed an interest in attending. I met with IJCLE Convenor Kevin Kerrigan before my departure to discuss a few details and set up some arrangements to meet and commence planning the conference.

I then had plenty of reflection time as I missed my plane and spent 5 days in Heathrow wait listed! Well you only do that once, let me tell you. It did give me plenty of time to write lists tho’.

I ended the year in June 2009 by preparing for many of the people I met in Cork to visit SCALES and Murdoch in mid July for the 7th International Journal of Clinical Legal Education and the 10th Australian conference of Clinical Legal Education “Global, Local, Clinical – clinical legal education in a shrinking world. We had 72 people registered. Delegates came from South Africa, Nigeria, the United Arab Emirates, India, Thailand, China, Japan, Canada, Hong Kong, the USA as well as England, Scotland and of course Australia.

Dean Gabriël Moens’ support to SCALES has been invaluable. The School of Law building was the venue for the conference; The Dean of the Law School provided us with a grant of $10,000 to assist with costs and the assistance and support of the Law School staff. I would like to thank the Law School, IT and Audio Visual services for their support and attendance throughout the conference.

In between these two exciting clinical legal education events, the staff, students and volunteers at SCALES worked on many issues.

As usual we had 3 full semesters, with 44 students taking the opportunity to participate in clinical legal education units, four advanced immigration students, 14 Human Rights clinic students and 32 general clinic students completed their units successfully. We continue to receive feedback from students of an extremely high level of satisfaction in the unit.
The review of the Constitution came back on the Agenda for the Management Committee. Tamara Cole and Michael Perrella have done an immense amount of work on this document. We hope to be able to present a final constitution for consideration in the New Year.

Novela and I worked with the Murdoch University IT Services, Office Fitout firms and an IT consultant to try and finalise the Lotterywest application for a refit of the Rockingham office including a highly necessary IT upgrade. To pull one of these applications together is a little like juggling chainsaws, if you don’t get it quite right and in the right sequence, it can get rather messy. Having handed the project over to Novela, it has progressed far more neatly and successfully than it did when I was doing it on my own. Thank you Novela, I am confident we will be able to put the application to Lotterywest by the end of the year.

Rhonda’s work with Sue Hillman and Amanda McGow to finalise our filing archive and destruction system has gone smoothly. Sue finished her part and our thanks go to her for her great work. Rhonda and Amanda have ensured that our standard documents and database have the appropriate sections to ensure that archive and destruction dates are set at file closure time. Rhonda has done a great job to bring this together. As the front line person, Rhonda’s time is fractured between client calls and visits and staff queries; to be able to focus on this task within her other duties is impressive and much appreciated. Well done and thanks!

Sadly this year has seen the departure of both of our longstanding Family and Domestic Violence workers. Glynes’ retirement in July was expected and planned for. With the announcement that we had been unsuccessful in our PPT application for the 2009/2010 year in January, we had to sit down and work out how we would maintain services with a loss of $120,000. On review and a number of discussions, we made the decision to make the DVLWN paralegal position redundant and add this work to a clinic supervisor’s position. Sadly this meant the loss of Kerryn Lewis from the staff. It was very regrettable to have to make such a hard decision but the importance of maintaining a Solicitor/Supervisors position must take priority. The responsibility for the FAAST and DVLWN work has been taken on by Clea Brierley who now works full time. We wish Kerryn well in her future endeavours; her work with the clients at SCALES, lectures on Family and Domestic Violence and Indigenous issues and her work with the Family and Domestic Violence services is appreciated.

You will see in this report that the SCALES staff are active in a number of networks and committees and participate regularly in community events. This maintains our profile in the legal, university and local community and is as important as our casework. Law and Policy Reform work this year through Anna has focussed on the Human Rights Act Community Consultation and a number of Immigration reviews and Inquiries. Anna’s presentations to YACWA, the DVLWN, CLCAWA, aboriginal students and the GLBTI community and a CEDAW workshop were well attended and the response from participants was positive. While Anna did not try to impose her views on the participants, she provided a balanced presentation on international Acts and Bills of Human Rights, the arguments for and against as well as examples in the form of case studies. Participants came away with a better understanding of the international covenants that Australia was a signatory to as well as a clearer insight into civil, political, social, economic and cultural rights. Jason and Danielle worked closely with Anna
to coordinate these sessions. It was a highly successful education and community development campaign. Congratulations to all concerned. Anna also coordinated a submission to the consultation on SCALES behalf.

SCALES hosted a 3 month secondee from Allen’s Arthur Robinson. We hope that this will extend to 4 secondments from private firms to SCALES to allow an expansion of the Human Rights practice focussing on international covenants. Dave Filov was based at the Murdoch office for 3 months; he worked in the immigration practice as well as drafting the submission to the Human Rights Act consultation. SCALES’ submission is referred to in the Final Report.

The relationship with the Salvation Army Genesis Homeless Clinic and Mallesons Stephens Jacques continues to be a successful one. SCALES was asked to assist with a weekly advice clinic by supervising solicitors from Mallesons who wanted to volunteer their time to the Genesis clinic but did not have the expertise in the fields of law that were needed. SCALES’ specialist knowledge in the areas of law that is needed as well as our expertise in supervision, gives the Mallesons solicitors an opportunity to do Pro Bono work in an interesting and worthwhile field while learning more about the issues faced by people experiencing homelessness, as well as a clearer knowledge of the Genesis service and SCALES. Anna has attended Genesis as the supervisor for most of the year; Dominic McKenna has supervised when Anna has been unable to attend. Thanks Dominic. With Anna due to go on sabbatical in the first half of next year, we will review the current arrangements and see how we will manage this in the New Year.

Clea Brierley has been employed a further 2 days to deal with the family and domestic violence practice. This is over and above her clinic supervision responsibilities. Clea has extensive family law experience. This has given us some time to be able to review the family violence practice as well as wait for the outcome of DCP’s review of the FAAST program. We hope this will be final by November; this may have an impact on how much funding we receive. This in turn may have an impact on our capacity to maintain a position, so we would prefer to hold off on employing someone in the FAAST position until the review has been settled. Former clinic student Tammy Davidson has been employed one day per week until October to help Clea with the taking of instructions and following up with clients. The caseload and issues being dealt with in the Family and Domestic Violence are complex and often quite distressing; we really appreciate Clea taking on this task. On top of the previously mentioned duties, Clea also participates in the Mandurah Family Relationship Centre consortium meetings, Family Law and Family Law Court networks and has worked with Danielle in a review of the script for the fortnightly Family Law Information Forums.

Amanda McGow’s role as Principal Solicitor is evolving as we work on reviewing the service and the legal practice. She works closely with the staff to ensure the legal practice perspective is clear and consistent. As well as her supervisory role in the Clinic, Amanda has worked with Rhonda on the archiving and file destruction system, supervised the tenant advocates in their clients’ work as well as their Court support work, liaised and supervised community education projects where the legal content must be confirmed.

She has attended the CLCAWA Professional Indemnity and Legal Practitioners meetings and carried out the cross check on CASE for Refugees as required for our membership of the Professional Indemnity Scheme and
responded to queries in relation to our cross check by Consumer Credit Legal Service.

Anna, Clea and Amanda are continually reviewing their work to ensure the students get the best possible experience.

In light of our need for further funding, Anna and I requested an appointment with the Federal Attorney General Robert McClelland through local Federal Member Gary Gray. We wanted to talk about SCALES but also provide a briefing on the clinical network that has become a more formal network in the past year. Gary got us an appointment the next week, which is very impressive. The AG is very supportive of CLCs and clinical legal education. It was a very positive meeting and we hope that we can have him visit the office in the future.

Anna and I also met with George Turnbull to discuss the possibility of another secondment. While George is supportive of SCALES, he is unable to assist at the moment due to funding and staffing constraints.

David Crothers, the new Business Development Officer with the Department of Commerce came to visit SCALES in March 2009. David saw how we provide Tenancy Services and sat in at the Tenancy Court. While we were there 3 decisions against tenants in their absence were made for a total of over $20,000. Couldn't have made a better argument for tenant education and a court service!

Of course, this work goes on around the day to day business of seeing clients, supervising students, liaising with the university, community networks, legal profession obligations and CLC relationships as well as staff meetings and training.

We hope in the coming year we will be able to focus on the strategic direction of the service as well as lobbying for funding to ensure staffing sustainability.

I want to thank and congratulate everyone associated with SCALES, this organisation and its staff and students has an excellent reputation which is justly deserved. We provide an exceptional service to our communities and I look forward to continuing this work with you all.
In 2005 Thomson Lawbook Company and SCALES Legal Community Centre launched the Lawyers Practice Manual Western Australia. The LPMWA is designed as a general practice guide and it aims to assist new lawyers and experienced lawyers venturing into or returning to an unfamiliar area of practice. It is available as a loose-leaf service or Online.

Our co-ordinating editor for 2 ½ years, Rhoda Mason, finished up in July 2008. During her time as co-ordinating editor there was a substantial growth of chapters with 4 new chapters being added in Rhoda’s last year as co-ordinating editor.

Chapters continue to be reviewed and updated by their Western Australian contributors, including the chapters “Terms and Conditions of Employment” and “Termination of Employment” both by Toni Emmanuel, “Legal Aid in Western Australia”, “Criminal Injuries Compensation” by Annie Gray, “Pleas in Mitigation” and “Driving Offences” both by Andrew Robson, “Stealing from a Retail Store” by Natasha Erlandson, “Criminal Prosecutions of Young People” by Pia Bonifant and Sarah Dewsbury, “Freedom of Information(WA) by Tim Kennedy, “Veteran’s Disability Law” by Adam Halstead, and “Using the Mental Health Act 1996” by Arch Kaminickas.

As the content of the Manual grows so does the usefulness of the service that it provides for legal practitioners and students in Western Australia.

It is important to acknowledge the authors who volunteer their time to write their excellent chapters and to thank them for their wonderful contribution. The project also depends on the support and work done by the Publishing editors at Thomson Lawbook Company and the support staff at SCALES. Thank you.

Vanessa Moss
Domestic Violence Legal Network

Up to middle of February Kerryn Lewis was employed as a domestic violence paralegal supervised by Glynes Rynn. Kerryn's main responsibility was to support Glynes in her role as Family and Domestic Violence solicitor. This included Court support, taking instructions, following up with clients and other parties in matters, relaying advice and working with clients on the Court processes so that they were fully informed before they had to attend the Court. Minor assistance also included Violence Restraining Order applications, Legal Aid applications, Criminal Injuries Compensation as well as other matters that the clients needed assistance with following their Family and Domestic Violence incidents. This may include assistance with Tenancy or housing information, Centrelink matters, accessing belongings or negotiating with Police.

Kerryn attended court with clients regularly for Violence Restraining Order Variations, Mentions and Final Order Hearings. It is often quite distressing for clients to attend Court in itself, the added complication of anticipating seeing the violent perpetrator can be very intimidating. We constantly had feedback that it was very helpful to have Kerryn or Glynes accompany the client to the Court and stay with them during their action.

For many of our clients, we are the first person they have been able to tell their story to. This is very powerful and gives the client the opportunity to work through their legal issues with someone who they feel comfortable with and that they can come to while they make decisions. Many victims of Family and Domestic Violence have not been allowed to make decisions for themselves and find this very confronting. Having staff on hand to have extensive experience and expertise on the complex issues facing someone who has been affected by Family and Domestic Violence is very important.

Community Legal Education

This position has responsibility for the Fortnightly Family Law Information Forum including ensuring the Family Court of WA approved script is current. Participants are provided with a Certificate of Attendance that they can use if they take further action.

Kerryn presented Family and Domestic Violence and Dealing with Indigenous Clients seminars to clinic students, this included an overview of the issues and barriers that clients may face in day to day life and how they should be dealt with as clients. For example, an Indigenous client may speak 4 or 5 languages but English may not be their main spoken language, many clients’ literacy is limited, this is an important factor when providing advice and writing to clients. Kerryn's seminars were always very popular with the students.

Clea, Danielle and Jason have shared the community education responsibilities since Kerryn’s departure.

Community Activities

Kerryn and Gai attended the launch of the Canning Division of General Practice DV Research Project Report at the UWA in late October 2008. This has had a huge impact on general practitioners confidence in dealing with patients who present with Family and Domestic Violence or appear to be affected by it. Many GPs said they were reluctant to ‘open a can of worms’ when they were not equipped to deal with the resultant issues that arise. After the training GPs were far more
confident about raising and dealing with issues including appropriate referrals. Kerryn had participated in the training development committee.

Anecdotal evidence was extremely positive with 3 local services telling of the immediate and positive effect of the training. GPs are making contact for the first time and practices are more open to taking medical referrals from services. The project is now seeking further funding of $150,000 to expand the training throughout the state. We wish them good luck.

**Committees and Networks**

Meetings of the Domestic Violence Legal Workers Network, the Community Legal Education Workers Network and the South Metropolitan Integrated Family Abuse Service were covered by Kerryn before her departure and Clea, Gai and Jason from February.

The monthly community workers contact lunches have been facilitated by Jason and held in the St Nicholas Meeting Room.
Glynnes’ Farewell Afternoon Tea
The FAAST programme continued to provide a coordinated and professional service to victims of family and domestic violence in the Rockingham and Kwinana area. Services included legal advice and court representation as well as emotional and practical support through the counselling service. Services were also offered by way of group therapy/educational programmes for children who had been directly and indirectly affected by domestic and family violence.

Representation for final restraining order hearings was very much in demand. Where we were unable to assist the client at Court, we assisted with applications to Legal Aid WA. In the lead up to my planned retirement in July, I reduced my hours in March 2009. Clinic Supervisor, Clea Brierley, added to her employment and took over some of the court matters.

Several applications for criminal injuries compensation (CIC) were made during the year. Generally clients have been more than satisfied with their compensation awards.

In mid-year, through retirement, we lost the valuable services of Aileen Kroll, clinical psychologist. Aileen provided psychological assessments and reports
for a number of clients to accompany their application for CIC. We hope to replace Aileen in this supportive role.

Some family law issues were also covered, mainly in the area of assisting in negotiating children’s issues and in preparing Family Court documents.

**Community Legal Education**

This year my main focus was on providing seminars to the law students attending SCALES each semester. I did present a session to the counselling staff at South Coastal Women’s Health Service on the Family Court’s approach to issues of domestic violence.

**Committees & Networks**

I continued to be involved in the Domestic Violence Legal Workers Network throughout the year. This has been a valuable experience, not only to keep abreast of pending changes in restraining order law but on a personal level, to have the opportunity to talk with colleagues about difficult case issues and share ideas.

I also attended the SMIFAS meetings when relevant to our clients’ matters.

I attended NACLC’s conference in Darwin in August 2008. As in the past I gained a lot of knowledge through attending the sessions.

**Retirement**

My plans to retire from SCALES on the 3 July 2009 are finalised. Clea Brierley has taken on much of the domestic violence work since I reduced my working hours in March 2009. This is on top of her heavy workload in the Clinic.

I would like to take this opportunity to thank all Staff, Committee members, students, clients for the support and friendship offered to me during the past 11 years at SCALES. I could not have survived without you all. I will treasure my time at SCALES as I move on to a new chapter in my life.

May I also take the opportunity to wish all associated with SCALES the very best in the future and SCALES’ continued success as a training Clinic for Murdoch law students.

Glynes Rynn
DV Solicitor

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**FAAST Services include:**

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<td>Community education</td>
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Immigration Practice

This year we have continued to assist clients with applications for protection pursuant to our IAAAS contract with the Department of Immigration.

We have only had a few referrals of detention cases as there have been few new arrivals at the Perth Immigration Detention Centre seeking asylum.

We have assisted a number of clients in the community who arrived lawfully, usually on visitor or student visas, and then sought protection. These clients are from countries including Burma, Zimbabwe, West Papua, Turkey, and Colombia.

The majority of people assisted by SCALES have been successful in obtaining protection. We assisted a couple of unsuccessful applicants to seek judicial review.

We were successful in a case before the Federal Magistrate which was handed down in January 2009 (heard in January 2008). The case was then remitted back to the Refugee Review Tribunal and the family were determined to be refugees.

We are awaiting the outcome of another case before the Federal Magistrate which was heard in December 2008.

Richard Hooker, Barrister, has continued to provide us with his invaluable assistance in Federal Magistrates Court matters on a pro bono basis.

We have assisted a number of clients who were unsuccessful at the Refugee Review Tribunal to make requests of the Minister of Immigration pursuant to the exercise of his public interest powers under section 417 of the Migration Act 1958. Some requests were successful, others not, and some are pending.

In addition to our work in assisting clients to obtain protection visas we have assisted a handful of clients to propose their family members to Australia, including one longstanding client of SCALES who was one of our unaccompanied minors (ex Nauru). He has proposed his family for migration to Australia and that case is near completion.

We see family reunion as an important area of work, and integral to the successful settlement of refugee clients.

Vanessa Moss
Migration Agent and Solicitor
Student Perspectives

My client and advocacy skills definitely developed though the course of the clinic. Dealing with one client’s mental illness, another’s alcoholism, and realizing the client does not always want a way to plead not guilty in criminal law, but rather they want the best outcome for themselves has helped me to develop my client and advocacy skills. I feel I have developed throughout the course. I have learnt more about myself in this course than in any other. I feel there is always more to learn, but I am more than happy with what I have found out about myself in this course.

SCALES is by far the best unit I have done in my degree. I hope I have learnt from the best qualities of the supervisors and can use these to make myself a better advocate when the time comes. Thank you.

Callum Strike.

My client and advocacy skills developed a great deal during my time at SCALES. Despite having studied law for three years, I found that I really had very little idea about the real world practice of law. Being face to face with clients and seeing them as people – just like you and I, brought home to me that there are a whole range of skills needed over and above text book knowledge of law.

Prior to my time at SCALES, I was having some difficulty envisioning where I was heading as a lawyer. To some extent, I was caught up in the buzz of corporate law but felt deep within me a sense of ‘there must be something more.’ My time at SCALES brought this ‘something’ to the fore and I am now resolved to undertaking a career around administrative law in a human rights/social justice context.

This face to face experience has taught me a great deal about myself and my potential as a lawyer. SCALES has allowed me to move beyond the vision of just finishing my degree to a new and broader vision of myself working in law.

Many thanks for sharing your experience, knowledge and insights. It has been an invaluable learning experience and I look forward to taking the lessons learnt into my career as a lawyer.

Daniel Chan

My experience has been extremely rewarding and I believe this has been the unit from which I have learnt the most from in my degree.

I had never worked in a CLC before and have never dealt with clients one on one before.

This has been by far my best experience so far in my degree and left me with the best memories from both my fellow students and supervisors.

Arya Ashoorian

Definitely the best choice I’ve made during law school. Really eye opening and useful considering all the practical experience you get from it. Being put on your own with the clients from week two makes us learn to adapt very quickly and learn to stand on our feet and deal with the various issues and different areas of law.

Plus the staff and supervisors are really awesome and give everyone really great marks hopefully.

Pasan Wijesuriya

SCALES provides great coverage of a number of legal areas and finally some of my studies, like criminal law and contracts, became relevant. Val Tomlin
I have found SCALES difficult, but the thing I appreciate about it the most is that I think it was a very honest experience.

I really feel like I have just stepped into a practice and have been treated like a new employee. Uni is student focused, where the student is the client. This experience wasn’t all about the student, it was more about the operation of the clinic and the interests of the client and although that was difficult, I thought it was a valuable way to end my degree.

Tammy Davidson

SCALES has been a great experience- its been fantastic to work so closely with lawyers, as well as do such hands on work with clients. I only wish it was for a longer period.

Elizabeth Scaife

Feedback from my Supervisors has helped me identify my strengths and weaknesses. I have developed skills and friendships though this experience.

Safiyya Khan

Semester 2, 2008 Clinic Students, L-R: Adam Stewart, David Kent, Angharad Watkins, Laura Hamilton and Denby Kerr.
Client Perspectives

Dear Amanda

Thank you and your staff for all the help you have given to me. This service from SCALES for the likes of myself is wonderful.

September 2008

I am writing to express my appreciation to the members of SCALES for their assistance in helping me to obtain a VRO that was being contested by the other party.

The assault had left me feeling very intimidated and vulnerable and the thought of facing the other party and having to represent myself caused me grave concerns.

When I attended your office I was seen immediately by Kerryn whose assistance and professionalism were more than welcome. Kerryn was able to clearly explain the legal process to me and after my meeting with her and Clea Brierley I left the office feeling far more empowered and better able to cope with the whole process.

The support and reassurance that Kerryn and Clea were able to offer me was invaluable and they are to be commended for the caring way they approach their clients.

Based on my experience with SCALES I would have no problem recommending their services to anyone I know who needs legal assistance.

October 2008

Dear Gai

On Behalf of the Rockingham Community Facilities Committee I write to extend to you our sincere appreciation for the contribution you made during your term on the committee.

Your hard work and enthusiasm was greatly appreciated by all members. Once again thank you for your contribution and I look forward to working with you in the future.

Gay Thornton

October 2008

Thank you Glynne, for all you have done for me, also for your advice, understanding and kindness.

November 2008

Dear Amanda

Thank you for your letter of regarding the conclusion of our bond dispute. I have emailed Matthew Berry immediately following the hearing to let him know the outcome and to thank him very much for all of the assistance we have received.

I would like to reiterate, how very grateful we are to the staff of Scales and particularly to Matthew, for the wonderful assistance we received. When I sought help from the Tenants Advisory Service and was referred to Scales I was extremely anxious by the situation we had found ourselves in and absolutely at a loss to know how best to proceed to protect ourselves against very unfair and untrue allegations being made. Given that we were also trying to deal with some serious health issues as well, it was an awful situation and not having been tenants for thirty years we had no idea of our rights at all.

We cannot speak highly enough of the assistance we received. Matthew's assistance and advice was very thorough, detailed and accurate. Without the advice, information and guidance received I am sure I would have been bullied by the owner into handing over the entire bond of $2,000. We are extremely grateful to Scales and we are delighted with the outcome.
Once again, we express our sincere thanks to all the staff at Scales for the great work you do on behalf of the community.
Kind regards and many thanks

January 2009

Dear Glynes
Thank you once again for all the help and confidence that you gave me last year, Glynes.

March 2009

Dear Amanda
I wish to thank you for your assistance in this matter and your intervention assisted me greatly. I was made aware of my legal rights and the other party was aware I was seeking legal assistance.

I am very happy with the support and assistance I received from Scales and will be recommending them in the future.

April 2009

Law and Policy Reform

It was an interesting year for policy and law reform this year. Staff discussed many issues at network, community legal centre and staff meetings. Some of these discussions led to submissions, such as the pre budget submissions lodged to the Federal and State government each year by the WACOSS and ACOSS as well as the National Association of Community Legal Centres.

Anna Copeland and Mary Anne Kenny worked on a submission to the Review on Ministerial Intervention in relation to immigration law. This submission was lodged in July 2008.

Anna and Mary Anne attended a meeting at Murdoch University on the Inquiry into Immigration Detention.

The submission to the Human Rights Act Community Consultation was supervised by Anna and worked on by a number of people.
Client Case Studies

SCALES has achieved some very good outcomes for our clients over the past year; here are just a few examples.

This restraining order matter dealt with a retaliatory application by the client’s husband as well as objecting to the client’s interim order. His application was based on his alleged fear that the client may approach him and do him harm. The client had fled from the family home to a women’s refuge with her two children after a particularly violent incident, one of many during the relationship. The husband stalked the client on several occasions resulting in her and the children relocating more than once to ensure their safety.

The husband failed to appear at a mention hearing and the client was granted final orders for herself and the children. The husband then filed an application to set aside the orders causing ongoing stress to the client. The matters finally were resolved in court with the client’s orders made final and the husband’s application dismissed.

A tenant had over $1,000 plus their bond in rent arrears and damages. They had been served with a form 1B (must pay all outstanding by the day prior to court) and had not paid the full amount. As all procedures had been followed by the agent, the tenant was facing eviction, possibly on the same day and a large bill.

The tenant did not want to face the agent, so discussions between the advocate (under instruction) and agent began. The tenant had lost her job due to cutbacks, and was awaiting payment from the ex employer for 2 months wages. She was taking the employer to the Industrial Relations Tribunal and had notified the Ombudsman. She understood she needed to get out and was embarrassed to plead for time to pay with the agent. Putting these facts to the agent over a 30 min period, the advocate asked if financial counselling and a commitment to pay the money would suffice? Or at the least more time to get out.

The outcome was that if the tenant could prove she had contacted the Ombudsman and she was going to the Industrial Relations Tribunal she could stay in the property (application dismissed) and begin paying the debt off at $50 per week on top of her rent. The tenant agreed and was comfortable talking to the agent again.

It seemed she was trying to help her ex boss by working for ‘delayed payment’. The matter was adjourned pending dismissal so the tenant could give the agent evidence.

If the TACS had not been there to engage the agent on behalf of the tenant, it is highly likely that they would have been homeless, with a bad tenancy record and in a worse financial position.
Volunteer and Pro Bono Work

SCALES continues to have a host of people who give their time and efforts to work within the Centre.

Margaret Flower continues to assist with administration duties. Her resourcefulness is enormously useful as is her ability to step in as relief Admin on occasions. Margaret continues to maintain the loose leaf manuals in the library which is a great assistance to the service and has helped out with transcription of client records of interview for a number of immigration clients.

Richard Hooker’s generosity in giving his time and his extensive skills to the representation of our clients in Federal Court on Immigration matters and more recently on criminal matters is very much appreciated.

Sue Hillman has finalised her work at SCALES developing an archiving and file destruction system and assessing files to be kept or destroyed after 7 years. Sue’s work was excellent and enabled us to get started on a huge job that would otherwise have not been done due to time constraints.

Since Sue’s departure, Amanda and Rhonda have been able to work easily through the files and we are well on the way to being up to date with our archiving.

Mary Cooper spent some time with us in this period working on our library. Mary was not able to stay on due to personal circumstances, but her work on a database will hold us in good stead when we review the library in early 2010.

We are also in debt to the people who volunteer at SCALES; the Management Committee members who give their time each month to ensure the service is running smoothly, authors to the Lawyer’s Practice Manual share their expertise with us to assist the profession with an easy to read, comprehensive overview of a number of diverse chapters on WA law and other volunteers who assist with direct client work or by simply offering support and advice when it is needed.

To Baz Sioux, who came to the rescue in 2009 with help in the Tenant Advice and Court Service and then worked on the many little things associated with a smooth running conference, THANK YOU, time seemed to get away and Baz’s quiet efficiency, experience in event management and impressive online shopping capacity ensured we had delegate bags, conference papers, visitors guide and programs. It would have happened without you Baz, but it wouldn’t have looked as smooth as it did.

To all of the volunteers in whatever capacity you support us, we would like to say a very big thank you!
Community Legal Education

SCALES continues its commitment to Community Legal Education with a number of projects undertaken in the 2008/2009 financial year. Presentation of Family Law Information Forums, participation in training for service providers, presentations to schools and other groups have kept the staff busy.

Community Events

SCALES staff attended the official opening of the St Nicholas community centre in August 2008.

Danielle’s work on International Women’s Day resulted in a collaboration of Lucy Saw Centre, South Coastal Women’s Health Service, the Access to Aboriginal Primary Health Care team and SMIFAS. A community lunch was held at the City Park playground and picnic area on Westralia Gardens. Women from the community and local services joined together to eat lunch and discuss common issues.

The final event for this period was sadly the farewell afternoon tea for Glynnes on her retirement. Over 40 people attended, Justice Ralph Simmonds couldn’t be there but drove down in his lunch hour the day before to write in her book! It was a lovely event, a few tears were shed, and many people took the opportunity to thank Glynnes for her work in words and gifts.

Presentations

Anna was asked by Murdoch students to moderate a lunchtime debate on campus on the need for a Human Rights Act in Australia. She reported a lively debate with many observers.

In the evening of the same day, WA Attorney General, Christian Porter and Shadow Attorney General debated the same issue on our invitation. Fred Chaney was to moderate but due to a family bereavement, had to step down, MLA Lisa Baker stepped up and did a great job. There were about 100 people there from the student, law school and general university community, SCALES students and staff, Fremantle Federal Member Melissa Parkes, State Member Margaret Quirk as well as people from interest groups and the general community with participants raising a diverse range of issues.

Congratulations to Anna for organising this debate.

Jim McGinty announced to the room that this would be his last official function as he would be lodging his resignation from parliament on the following morning.

Family Law Information Forums

Family Law Information Forums are held fortnightly and are accredited by the Family Court of WA.

Conferences

Anna, Margaret, Glynnes and Gai attended the NACLC Conference in Darwin in August 2008. The theme was Justice in a Climate of Change: CLCs looking to the future.

The WA Tenancy Conference was held in mid December 2008, Gai and Jason attended. It was a good opportunity to Jason to meet other community workers in his first couple of days of work.
Community Activities

Having two part time community education workers this year has allowed us to participate more widely within the local community. While Jason and Danielle have attended a number of committees and community meetings, all staff have been involved or attended a diverse range of meetings, community events and presentations. We are frequently asked to participate and present on the work we do at SCALES.

**NACLC and CLCAWA**

Gai Walker continues her participation at both state and federal levels of the CLC sector as member of the Executive Committee of the Community Legal Centre Association of Western Australia (CLCAWA) and as joint state representative and Treasurer to the National Association of Community Legal Centres (NACLC).

This year’s work has included meetings on the Attorney General’s move towards performance management in Canberra, program meetings, management committee meetings for both NACLC and CLCAWA which includes regular telephone link ups.

The NACLC and CLCAWA have joined with the Australian Services Union for a campaign to increase wage rates for workers in the community sector. Gai has attended a number of meetings and events as part of this campaign.

Amanda carried out the PI cross check on CASE for Refugees, while Consumer Credit Legal Service carried out SCALES cross check.

**Other CLCs**

SCALES staff continues to work closely with Gosnells, Fremantle and Women’s Law Centres on the Domestic Violence Legal Workers Network.

A very valuable network encouraging legal workers to discuss common issues and being able to work on law and policy reform on concerns relating to Police, Courts and other departments.

The tenant advocate network is another valuable network that SCALES belongs to. This allows staff to speak with other workers doing similar work, discuss strategies for dealing with clients, legislation, agents, landlords and the court system.

Rhonda and Sue Hillman visited the Gosnells CLC to discuss archiving systems. This was worthwhile for them both to see another community legal centre and share information.

The sector continues to be the primary source of professional development opportunities for staff.

**VISITORS**

This year we have had a number of visitors. Mary Ellen O’Neill from the Women’s Law Centre came to discuss administrative procedures including the CLSIS client database and our accounting practices.

Articled Clerk, Jenny Walters (right) and Tenant Advocate, Sarah d’Avoine (left) from the Northern Suburbs CLC came to see the Tenant Court Service in action. They spent some time at court and then spoke to Amanda and tenant advocates. They were very
appreciative of our time. They were told by their magistrate to set up a service like SCALES had in Rockingham.

David Crothers (pictured below) from the Department of Commerce spent the morning with Gai, visiting the TAC service as well. David is the new funding officer for the tenancy services. He also sat in on Court as well as receiving a briefing on SCALES from Gai.

Eden and Ann Margaret from Tenants Advice Service came to SCALES to talk about the types of issues we deal with in tenancy in Rockingham. They spoke to students and staff on TAS services while they were here.

Helen Makeham is a Murdoch law student and an access and equity officer employed by Murdoch. Helen visited SCALES to discuss opportunities for a Justice Centre at Murdoch with staff and Anna.

Jeff Giddings visited SCALES as part of his PhD on the history of clinical legal education in Australia. Jeff has written a chapter on SCALES and wanted to discuss the chapter before finalising it.

Domestic Violence
SCALES’ extensive services in Family and Domestic Violence to people in the Kwinana and Rockingham areas is highly valued by services and community members. The services include direct casework, community education and committee and network participation.

The South Metropolitan Integrated Family Violence Advocacy Service (SMIFAS) is the Regional Coordinated Response (RCR) for the Kwinana Rockingham Region. While still pursuing funding for a co-located centre, SMIFAS has commenced Case Management based on the ADVIP model in Armadale. High risk families are brought to the committee by concerned workers and services. While the main three services are Police, DCP and Lucy Saw, many other services participate in the case management meetings where appropriate for individual families. This approach has an average of six to ten families being case managed at any one time and has shown itself to be an extremely worthwhile way of working together to increase the safety of families at high risk.

The management committee meetings continue to be held monthly as well as quarterly stakeholders meetings for the wider community networks dealing with clients who have experienced Family and Domestic Violence.

SCALES is actively involved at all three levels of this committee.

Young People
Danielle has been attending the Kwinana Rockingham Action for Today’s Youth (KRAFTY), a collaborative committee of providers of services to young people. This has been useful for her to get to know the local youth workers as well as spread the word about SCALES while becoming informed on the issues local young people are dealing with. SCALES is also a member of the Youth Affairs Council of WA (YACWA).

Community Contact Network Meetings
Jason has maintained the monthly network lunch meetings to give local community workers the opportunity to meet informally and hear about other local services. This has been a highly successful exercise with the people attending finding the meetings very valuable.
Tenant Advocate and Community Education Project Officers Report
Danielle Healy and Jason Watt
1 Jan 2009 to 30 June 2009

The Rockingham Magistrates Court holds its tenancy matters each Tuesday. SCALES has at least one person there each week to provide assistance to any tenants who need it. This is to try to deflect matters from the Court or at least ensure that tenants are making informed decisions. There are still many tenants who do not appear at Court for many reasons. For those who do attend the Court, TACS is appreciated by the Rockingham Magistrates Court, Real Estate Agents and Tenants alike. Of particular interest has been the notable positive reaction of the local agents to the strong presence of TACS officers, resulting in positive benefits flowing to the tenants.

The work of the two tenant advocates has informed training and strategic planning needs for service providers and tenants. The TACS officers attend Court weekly on an alternating roster. They also attend forum meetings, network and facilitate networking/information sessions to better promote the attendance of clients at Court and the TACS service offered. Together with strong relationships between TACS, Court officers and agents, the local community and community services have responded well to our collaborative approach.

In one instance of note, a tenant had relocated up North and was teleconferencing. The Registrar asked if I wanted to sit in on the call, as the tenant had, as far as he was aware, had no access to legal advice or other assistance. He allowed me to ask the tenant if they required any assistance, and was happy to adjourn or stand down the matter if required. Although the tenant did not require assistance, the situation resulted in attending agents being more aware and willing to engage advocates prior to being called on the list.

Our continued presence at the Magistrates Court has resulted in positive outcomes. Advocates can acquire an understanding of the areas agents know the least about, and in some cases refer them to the RTA or other resources to ensure they comply with legislative requirements and agents have begun bringing clients to TACS officers for assistance prior to the matter being called. Significantly, TACS has been able to assist tenants by either getting the matter adjourned for further legal advice, having the matter stood down to the end of the list or by negotiating above the legislated allowances for hardship cases.

On the whole, agents have been happy to engage with the tenant advocates, although new agents are often surprised by the service. One agent who usually works in another area said that they usually just turn up and appear before the registrar with the tenant and generally get what they (the agents) ask for. This highlights the need for TACS and the positive influences it has had at Court.

An average of two to three tenants are seen each week at Court. The matters are predominantly of termination, vacant possession or bond disputes. Although advocates encourage discussions and negotiations between tenants and agents, the fact that tenants may be evicted into homelessness has a considerable bearing on the way individual issues are dealt
with, this is either with or without assistance.

Generally, advocates try to assist tenants rather than stand in their place, unless the matter is complicated, the tenant is not able to represent themselves or the balance of knowledge is far outweighed toward the agent or landlord. The core work of TACS advocates is termination and orders for vacant possession by the agent.

Monthly tenancy network forum meetings have provided a valuable link to other WA tenant advocates. The meetings, which are facilitated by TASWA, give advocates the opportunity to discuss client and local issues. Most importantly, the network has been able to provide feedback on law reform issues and allows a considered response to advocacy related matters. Most recently we were asked to provide feedback on the proposal to move tenancy matters from the magistrates Court to the Perth tribunal jurisdiction.

Future plans include the development and implementation of a long term program to address local issues. By educating the community on rights and representation they will be better able to approach and understand the court system. This should make them more likely to attend court, more likely to assert their rights and more likely to represent themselves in the first instance. This should follow a legal advice session or be referred on after specific criteria is met.

Networking has become a large focus for Community Legal Education Officers. Attendance and guest speaking at local meetings has increased the profile of SCALES in the local community. Meetings of the networks, guest speaker invitations, network lunches, local service visits and local event information stalls are a few of the methods used by both workers to raise the profile of the service, CLCs and human rights in general.

The FRISK Festival is an annual youth festival run by the City of Rockingham. An information stall was held by SCALES and it was very well received by the community with around 45 young people and parents approaching the stall. The event included a 'lasoo' competition for which the prize was donated by local shops. It is most evident that the competition was the draw-card which resulted in community engagement.

On several occasions school age participants said that coming to the schools would be useful if SCALES could provide information on both the process and legal rights behind things like arrest, assault and how old they need to be before being able to do what. Approximately 10 young people out of the 45 approaches took pamphlets on ‘not getting on with your parents’.
Access and Equity

SCALES is committed to equality and justice. We recognise that there are barriers to access to justice for specific groups including Women, Aboriginal and Torres Strait Islander people, People with disabilities, People from non English speaking backgrounds (NESB) and culturally and linguistically diverse backgrounds (CaLD), People from non Anglo Saxon Celtic backgrounds, Young people, Older people, Gay, Lesbian, Bi-sexual and Transgender people, People living in poverty and People living with HIV and AIDS.

We strive to create a society where all members of the society can participate fully and have their contributions recognised. SCALES’ role is the provision of legal services to disadvantaged members of the community and legal education to students. We are working to remove barriers in both these areas and work towards a fully inclusive and participatory society. To achieve this, our organisation has to be both accessible and equitable. SCALES strives to provide an accessible service, with particular reference to the following:

1 Physical surroundings
   1.1 accessible by public transport (bus stop 100 metres from building)
   1.2 access for people with disabilities (wide door ways, ground floor, disabled parking within 10 metres, play area, toys and activities for children etc)
   1.3 Interview rooms with enough room to accommodate wheel chairs, prams and support people to attend interviews.
   1.4 Environment with artwork, posters, information for people from diverse backgrounds.

2 Service attributes
   2.1 Flexible free client centred service including the option for telephone advice in appropriate circumstances
   2.2 Friendly, welcoming atmosphere at reception
   2.3 Interpreters made available to clients for Auslan as well as other languages at no cost.
   2.4 Appropriately qualified Interpreters are guaranteed for all clients who need them

3 Attitudinal
   3.1 Respectful service to diverse cultures including religion, young people, indigenous people, people from non English speaking backgrounds, same sex and transgender people

A commitment to access and equity will underpin all operations of SCALES.

SCALES staff, students and volunteers must operate within the Access and Equity policies of the Murdoch University. These can be found at http://www.murdoch.edu.au/index/policies/
Funding

SCALES has been successful in attracting funding from a number of sources over the years. In the 2008/2009 financial year funding was received from the following sources:

<table>
<thead>
<tr>
<th>Funder</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLSP Commonwealth</td>
<td>$118,223</td>
<td>One off funding</td>
</tr>
<tr>
<td>CLSP Commonwealth</td>
<td>$120,760</td>
<td>Clinical Legal Education</td>
</tr>
<tr>
<td>CLSP WA</td>
<td>$102,468</td>
<td>DVLW Network</td>
</tr>
<tr>
<td>DCP</td>
<td>$38,838</td>
<td>FAAST</td>
</tr>
<tr>
<td>DIAC</td>
<td>$91,089</td>
<td>IAAAS</td>
</tr>
<tr>
<td>DoC</td>
<td>$48,204</td>
<td>Tenancy</td>
</tr>
<tr>
<td>Murdoch University</td>
<td>$89,833</td>
<td>Acting Director position</td>
</tr>
<tr>
<td>PPT</td>
<td>$103,610</td>
<td>Youth Law Project</td>
</tr>
<tr>
<td>Service Generated Income</td>
<td>$59,732</td>
<td>Donations, Bank Interest, membership</td>
</tr>
<tr>
<td>Thomson Reuter</td>
<td>$10,689</td>
<td>WA Lawyers Practice Manual</td>
</tr>
</tbody>
</table>

**CLSP** – Community Legal Services Program
**DCP** – Department for Child Protection
**DIAC** – Department of Immigration and Citizenship
**DoC** – Department of Commerce
**DVLW** – Domestic Violence Legal Workers Network
**FAAST** – Family Abuse and Advocacy Support Team
**IAAAS** – Immigration Advice and Application Assistance Scheme
**PPT** – Public Purposes Trust Fund of the Law Society of WA
Committees and Networks

SCALES staff participated in the following committees and networks:

✧ Canning Division of GPs DV Research Project Reference Group
✧ Clinical Legal Education (CLEd) Network Australia
✧ Clinical Legal Education national and international conference organising committee
✧ Community Legal Centre Association (CLCAWA) Legal Practice and Profession Indemnity Committee
✧ Community Legal Centre Association WA (CLCAWA) Executive
✧ Community Legal Education Workers Network WA
✧ Domestic Violence Legal Workers Network (DVLWN)
✧ Family Abuse and Advocacy Support Team (FAAST)
✧ Family Court Reference Group
✧ Family Law Network
✧ Family Law Reform Focus Group
✧ Family Violence Court Project Advisory Group
✧ Kwinana Rockingham Action for Today’s Youth Network (KRAFTY)
✧ Local Service Units (Tenancy Network)
✧ LPMWA Editorial Committee
✧ Mandurah Family Relationships Centre Consortium
✧ Migration Agents Registration Authority
✧ NACLC 2009 Conference Organising Committee
✧ National Association of Community Legal Centres (NACLC) Management Committee
✧ Rockingham Community Facilities Committee
✧ South Coastal Women’s Health Services Association Management Committee
✧ South Metropolitan Integrated Family Abuse Service SMIFAS

SCALES is a member of the following organisations:

✧ CLCAWA
✧ Law Society of Western Australia
✧ Migration Institute of Australia
✧ NACLC
✧ Refugee Council of Australia
✧ Shelter WA
✧ Tenants Advice Service WA Inc.
✧ WA Council of Social Services (WACOSS)
✧ Women’s Council for Family and Domestic Violence Services (WA)
✧ Women’s Law Centre
✧ Youth Affairs Council of WA (YACWA)
Client Statistics

In the period 1 July 2008 to 30 June 2009, SCALES gave advice to 702 people, 648 receiving one off face to face advice and the balance receiving additional assistance in the way of case work, negotiation, advocacy or representation.

Number of clients assisted 702
(New clients 476, Repeat clients 117; Existing Clients 109)

Number of Information and Referral Activities 887
Number of Advice (one off) Activities 648

TOTAL Number of Clients Assisted (Information, Advice and Casework) 1778

Number of Cases Ongoing (open) at 1 July 2008 114
Number of Cases Opened 209
Number of Cases Closed 193
Number of Cases Ongoing (open) at 30 June 2009 130
Number of Matters where client was represented 89

Most Frequent Problem Types
(These include Information and Referral, Advice and Casework)
The number in brackets shows the actual number.

**Family Law**
- Who a child lives with or spends time with (352)
- Family or domestic violence (140)
- Property in marriage (127)
- Divorce (63)
- Property de facto (24)
- Property other (20)
- Child protection other (18)

**Civil Law**
- Injuries compensation (96)
- Tenancy matters - termination by lessor; rent; bond; repairs; other (187)
- Immigration Refugee/Protection Visa (111)
- Other civil legal system or process (57)
- Other civil violence/restraining orders
- Injuries assaults (43)

**Criminal Law**
- Road traffic and motor vehicle regulatory offences (98)
- Theft and related offences (41)
- Property damage and environmental offences
- Acts intended to cause injury (5)
- Sexual assault and related offences (8)
- Illicit drug offences minor (6)
Treasurer’s Report

FINANCIAL YEAR ended 30 JUNE 2009

Statement of Operations
The Statement of Operations for the year 2008/2009 show an operating deficit of $23,416.51 (Last Year a surplus of $8,523.59) before the depreciation charge of $4975.27 (Last Year $6081.17)
There was a budgeted deficit for the year of $5557.81 before depreciation, so the result was a little disappointing due mainly to increases not budgeted for in Rent ($15,334.49) and Telephone equipment and connections ($5,332.50).
Overall, the management team is to be congratulated for holding expenses close to budget.

Statement of Financial Position
The Balance Sheet as at 30 June 2009 shows Total Assets of $369,860.70 (Last Year $305,866.78)
Cash, at Bank and on Term Deposit (refer Note 4a) were $342,156.36) (Last Year $248,531.17)
Non Current Assets (refer Note 7) were $82,611.29 (Last Year $163,881.09), less accumulated depreciation of $76,292.22 (Last Year $154,979.97)
Total Liabilities of $215,265.96 (Last Year $122,900.26) include the provisions for Employee Entitlements of $106,899.43 (Last Year $94,005.51) (refer Notes 10 & 11) and Unexpended Grants of $76,988.89 (Last Year $nil).
Net Current Assets (Current Assets $363,541.63 less Current Liabilities $156,187.64) of $207,353.99 (Last Year $221,766.56) means that SCALES can meet all of its liabilities and is good position to continue to provide services into the future.
Once again, I would take this opportunity to congratulate and express my gratitude to Novela Aleksic for her excellent work during the year, including preparation of budgets, financial accounts, required schedules for committee meetings and the final audit programme.
Her work is greatly appreciated by the Directors and Management Committee.
Ron Hassall
Treasurer
SCALES Management Committee.
INDEPENDENT AUDIT REPORT TO THE MEMBERS OF
SOUTHERN COMMUNITIES ADVOCACY
LEGAL AND EDUCATION SERVICE INC

Scope

We have audited the financial report, being a special purpose financial report of
Southern Communities Advocacy Legal and Education Service Inc. for the year ended
30 June 2009 as set out on pages 1 to 8. The Committee is responsible for the
financial report and has determined that the accounting policies used are appropriate
to meet the needs of the Associations Incorporations Act (Western Australia) and the
needs of the members. We have conducted an independent audit of this financial
report in order to express an opinion on it to the members. No opinion is expressed as
to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for the purpose of fulfilling the requirements of
the Associations Incorporations Act (Western Australia). We disclaim any assumption
of responsibility for any reliance on this report or on the financial report to which it
relates to any person other than the member, or for any purpose other than that for
which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our
procedures included examination, on a test basis, of evidence supporting the amounts
and other disclosures in the financial report and the evaluation of significant
accounting estimates. These procedures have been undertaken to form an opinion
whether, in all material respects, the financial report is presented fairly in accordance
with the accounting policies described in Note 1 so as to present a view which is
consistent with our understanding of the Association’s financial position, and
performance as represented by the results of its operations and its cash flows. These
policies do not require the application of all Australian Accounting Standards and other
mandatory professional reporting requirements.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report presents fairly in accordance with the accounting
policies described in Note 1 to the financial statements the financial position of the
Southern Communities Advocacy Legal and Education Service Inc. as at 30 June
2009 and the results of its operations for the year then ended.

THOMPSON HUGHES & CO

ALAN THOMPSON
28 August 2009
Auditor's Certification

Southern Communities Advocacy Legal & Education Service Inc
Year ended 30 June 2009

I hereby certify that:

a) I am not a principal, member, shareholder, officer, employee or accountant of the Organisation or of a related body corporate as defined in section 9 of the Corporations Act 2001;

b) In my opinion, the attached financial statements which comprise a Balance Sheet (Statement of Financial Position), a Statement of Operations (Statement of Financial Performance), a Statement of Cash Flows, and Notes to the Financial Statements of the above mentioned Organisation ("the Organisation") for the stated Financial Year are:
   - Based on proper accounts and present fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia, and
   - In accordance with the terms and conditions of the Agreement --- ----, a copy of which has been made available to me, in relation to the provision of community legal services.

c) The Statement of Financial Performance is provided in respect of Funds for all Funding Categories.

d) The audit opinion to which this certification refers is unqualified.

e) In my opinion there is no conflict of interest between myself and the Organisation or its Management Committee.

Signed: __________________________

Alan Thompson
Registered Company Auditor No 13797

Thompson Hughes & Co
28 August 2009
### Statement of Operations (Profit & Loss Statement)

**for the period 1st July 2008 to 30th June 2009**

<table>
<thead>
<tr>
<th>Note</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Legal Aid Income</td>
<td>273,742.71</td>
<td>226,759.00</td>
</tr>
<tr>
<td>Other Income</td>
<td>398,753.20</td>
<td>363,107.50</td>
</tr>
<tr>
<td>Service generating Income</td>
<td>43,242.37</td>
<td>65,872.63</td>
</tr>
<tr>
<td><strong>Total operating revenues</strong></td>
<td>715,738.28</td>
<td>655,739.13</td>
</tr>
<tr>
<td><strong>Operating expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total operating expenses</strong></td>
<td>744,130.06</td>
<td>653,296.71</td>
</tr>
<tr>
<td><strong>Operating surplus/(deficit)</strong></td>
<td>(28,391.78)</td>
<td>2,442.42</td>
</tr>
<tr>
<td><strong>Surplus/(Deficit) after abnormals</strong></td>
<td>(28,391.78)</td>
<td>2,442.42</td>
</tr>
<tr>
<td><strong>Opening balance of accumulated surplus/(deficit)</strong></td>
<td>182,986.52</td>
<td>180,544.10</td>
</tr>
<tr>
<td><strong>Closing balance of accumulated surplus/(deficit)</strong></td>
<td>154,594.74</td>
<td>182,986.52</td>
</tr>
</tbody>
</table>
**BALANCE SHEET**
as at 30th. June 2009

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notes</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>342,156.36</td>
<td>248,531.17</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>8,868.86</td>
<td>31,487.92</td>
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<tr>
<td>Prepayments</td>
<td>5,181.41</td>
<td>9,831.57</td>
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<tr>
<td>Other</td>
<td>7,335.00</td>
<td>7,135.00</td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
<td>363,541.63</td>
<td>296,985.66</td>
</tr>
<tr>
<td><strong>Non-current assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td>82,611.29</td>
<td>163,881.09</td>
</tr>
<tr>
<td>Less : Accumulated depreciation</td>
<td>(76,292.22)</td>
<td>(154,979.97)</td>
</tr>
<tr>
<td><strong>Total non-current assets</strong></td>
<td>6,319.07</td>
<td>8,901.12</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>369,860.70</td>
<td>305,886.78</td>
</tr>
<tr>
<td><strong>Current liabilities</strong></td>
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<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>23,948.06</td>
<td>26,815.36</td>
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<tr>
<td>Accrued Expenses</td>
<td>7,429.58</td>
<td>2,079.39</td>
</tr>
<tr>
<td>Employee Entitlements</td>
<td>47,821.11</td>
<td>46,324.35</td>
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<tr>
<td>Unexpended Grant</td>
<td>76,988.89</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total current liabilities</strong></td>
<td>156,187.64</td>
<td>75,219.10</td>
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<tr>
<td><strong>Non-current liabilities</strong></td>
<td></td>
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<tr>
<td>Employee Entitlements - LSL</td>
<td>59,078.32</td>
<td>47,681.16</td>
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<tr>
<td><strong>Total non-current liabilities</strong></td>
<td>59,078.32</td>
<td>47,681.16</td>
</tr>
<tr>
<td><strong>Total liabilities</strong></td>
<td>215,265.96</td>
<td>122,900.26</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>154,594.74</td>
<td>182,986.52</td>
</tr>
<tr>
<td><strong>Equity</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retained earnings</td>
<td>182,986.52</td>
<td>180,544.10</td>
</tr>
<tr>
<td>Current Year Earnings</td>
<td>(28,391.78)</td>
<td>2,442.42</td>
</tr>
<tr>
<td><strong>Total Equity</strong></td>
<td>154,594.74</td>
<td>182,986.52</td>
</tr>
</tbody>
</table>
**Statement of Cash Flows**
for the financial year ended 30th. June 2009

<table>
<thead>
<tr>
<th>Inflows / (Outflows)</th>
<th>2009</th>
<th>Inflows / (Outflows)</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

**Cash Flows from Operating Activities**

**Payments**
- Payments to Employees: $(323,872.07) (241,839.88)
- Suppliers: $(339,779.20) (382,385.27)

**TOTAL** $(663,651.27) $(624,225.15)

**Receipts**
- Funding received: $628,978.85 $569,552.88
- Membership and Affiliation Fees received: $110.00 $180.00
- Refund of Client disbursements: $922.00 $294.00
- Interest received: $427.64 $262.35
- Other receipts: $41,782.73 $65,136.28
- GST Collected: $78,603.69 $64,024.27

**TOTAL** $750,824.91 $699,449.78

**Net Cash used (used/provided) in Operating Activities**
- $87,173.64 $75,224.63

**Cash Flows from Investing Activities**

- Payments for Property, Plant and Equipment: $(2,393.22) $(5,603.00)
- Interest received on Term deposit: $8,844.77 $6,340.50

**Net cash (used/provided) from Investing Activities**
- $6,451.55 $737.50

**Net Increase/(Decrease) in Cash**
- $93,625.19 $75,962.13

**Cash at beginning of financial year**
- $248,531.17 $172,569.04

**Cash at end of the financial year**
- $342,156.36 $248,531.17
NOTE 1 - Statement of Accounting Policies

These financial statements are a special purpose financial report prepared in order to provide accounts which satisfy the requirements of the Associations Incorporation Act 1987 to prepare accounts. The committee has determined that the association is not a reporting entity as defined in Statement of Accounting Concepts 1 "Definition of the Reporting Entity" and therefore, as there is no requirement to apply accounting concepts or standards in the preparation and presentation of these statements, none have been adopted intentionally.

The statements have been prepared in accordance with the requirements of the Associations Incorporation Act 1987. The statements are prepared on an accrual basis, whereby items are brought to account using the concept of matching expenditure with revenue. They are based on historic costs and do not take into account changing money values or except where specifically stated, the current values of non-current assets.

The following specific policies which are consistent the previous period unless otherwise stated, have been applied in the preparation of these statements.

a) FIXED ASSETS
The depreciable amount of all fixed assets are depreciated over their useful lives commencing from the time the asset is held ready for use.

b) EMPLOYEE BENEFITS
Provision is made in respect of the association's liability for holiday pay and long service leave at balance date.

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions</td>
<td>693,770.28</td>
<td>639,884.97</td>
</tr>
<tr>
<td>Donations</td>
<td>1,208.00</td>
<td>180.18</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>11,915.23</td>
<td>9,333.48</td>
</tr>
<tr>
<td>Interest</td>
<td>8,844.77</td>
<td>6,340.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>715,738.28</strong></td>
<td><strong>655,739.13</strong></td>
</tr>
</tbody>
</table>

Note 2 - INCOME

Note 3 - OPERATING EXPENSES

<table>
<thead>
<tr>
<th></th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>General &amp; Administration</td>
<td>140,463.43</td>
<td>116,751.44</td>
</tr>
<tr>
<td>Employment</td>
<td>598,691.35</td>
<td>530,464.10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>739,154.78</strong></td>
<td><strong>647,215.54</strong></td>
</tr>
</tbody>
</table>
Note 4 - RECONCILIATION of CASH

a) Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>BankWest - Net Saver account</td>
<td>100,030.00</td>
<td>-</td>
</tr>
<tr>
<td>BankWest account</td>
<td>80,148.83</td>
<td>122,917.37</td>
</tr>
<tr>
<td>Petty Cash float</td>
<td>300.00</td>
<td>300.00</td>
</tr>
<tr>
<td>B/West Term Deposit - Emp. Entitl's</td>
<td>161,677.53</td>
<td>95,313.80</td>
</tr>
<tr>
<td>B/West Term Deposit - Emp. Entitl's 2</td>
<td>-</td>
<td>30,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>342,156.36</td>
<td>248,531.17</td>
</tr>
</tbody>
</table>

b) Reconciliation of Net Cash used in Operating Activities to Operating Results

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Result</td>
<td>(28,391.78)</td>
<td>2,770.92</td>
</tr>
<tr>
<td>Depreciation</td>
<td>4,975.27</td>
<td>6,081.17</td>
</tr>
<tr>
<td>Fixed Assets Purchased</td>
<td>(2,393.22)</td>
<td>(5,603.00)</td>
</tr>
<tr>
<td>(increase)/ decrease in Debtors</td>
<td>27,269.22</td>
<td>42,127.37</td>
</tr>
<tr>
<td>increase / (decrease) in Creditors</td>
<td>2,482.89</td>
<td>3,507.04</td>
</tr>
<tr>
<td>increase / (decrease) in Provisions</td>
<td>12,893.92</td>
<td>34,517.13</td>
</tr>
<tr>
<td>increase / (decrease)other-Bond</td>
<td>(200.00)</td>
<td>(7,110.00)</td>
</tr>
<tr>
<td>Net cash provided by Operating Activities</td>
<td>73,419.86</td>
<td>76,290.63</td>
</tr>
</tbody>
</table>

Note 5 - RECEIVABLES

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade debtors</td>
<td>7,216.21</td>
<td>20,313.62</td>
</tr>
<tr>
<td>Bankwest - Interest on Term Deposit</td>
<td>1,652.65</td>
<td>4,171.61</td>
</tr>
<tr>
<td>Trade debtors-general</td>
<td>-</td>
<td>7,002.69</td>
</tr>
<tr>
<td>Total</td>
<td>8,868.86</td>
<td>31,487.92</td>
</tr>
</tbody>
</table>

Note 6 - PREPAYMENTS

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insurance-Directors’ &amp; Officers</td>
<td>227.90</td>
<td>455.79</td>
</tr>
<tr>
<td>Business Insurance</td>
<td>469.79</td>
<td>-</td>
</tr>
<tr>
<td>Company Practice Certificate</td>
<td>3,800.00</td>
<td>4,750.00</td>
</tr>
<tr>
<td>Membership 2009/10</td>
<td>-</td>
<td>708.18</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>683.72</td>
<td>852.76</td>
</tr>
<tr>
<td>Staff Travel</td>
<td>-</td>
<td>3,064.84</td>
</tr>
<tr>
<td>Total</td>
<td>5,181.41</td>
<td>9,831.57</td>
</tr>
</tbody>
</table>

Note 7 - PROPERTY, PLANT & EQUIPMENT

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
<th>Acc. Dep’n &amp; Loss Depreciation</th>
<th>WDV</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Eq.</td>
<td>12,525.50</td>
<td>12,253.50</td>
<td>2,039.00</td>
</tr>
<tr>
<td>Office Furn.</td>
<td>17,078.61</td>
<td>14,866.88</td>
<td>181.49</td>
</tr>
<tr>
<td>Elect Eq.</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Computer Eq.</td>
<td>52,099.28</td>
<td>48,263.94</td>
<td>2,754.78</td>
</tr>
<tr>
<td>Library Stock</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Office Fitout</td>
<td>907.90</td>
<td>907.90</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>82,611.29</td>
<td>76,292.22</td>
<td>4,975.27</td>
</tr>
</tbody>
</table>
Note 8 - ACCOUNTS PAYABLE

<table>
<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australian Tax Office - PAYG</td>
<td>5,737.97</td>
<td>6,498.59</td>
</tr>
<tr>
<td>Australian Tax Office - GST</td>
<td>18,014.99</td>
<td>18,863.32</td>
</tr>
<tr>
<td>FBP due</td>
<td>195.10</td>
<td>1,453.45</td>
</tr>
<tr>
<td></td>
<td><strong>23,948.06</strong></td>
<td><strong>26,815.36</strong></td>
</tr>
</tbody>
</table>

Note 9 - ACCRUED EXPENSES

<table>
<thead>
<tr>
<th>Description</th>
<th>2008</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electricity - Anglican Church</td>
<td>725.15</td>
<td>-</td>
</tr>
<tr>
<td>Electricity RLH</td>
<td>0.00</td>
<td>135.51</td>
</tr>
<tr>
<td>Telephone</td>
<td>1,242.22</td>
<td>710.34</td>
</tr>
<tr>
<td>Australia Post</td>
<td>36.36</td>
<td>-</td>
</tr>
<tr>
<td>Workers Comp. Insurance</td>
<td>98.18</td>
<td>29.09</td>
</tr>
<tr>
<td>Accommodation - Cork Ireland</td>
<td>-</td>
<td>1,162.45</td>
</tr>
<tr>
<td>Toners</td>
<td>670.72</td>
<td>-</td>
</tr>
<tr>
<td>Interpreting</td>
<td>197.50</td>
<td>-</td>
</tr>
<tr>
<td>Rent - Anglican Church</td>
<td>4,301.40</td>
<td>-</td>
</tr>
<tr>
<td>Stationery</td>
<td>158.05</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>7,429.58</strong></td>
<td><strong>2,079.39</strong></td>
</tr>
</tbody>
</table>

Note 10 - EMPLOYEE ENTITLEMENTS for HOLIDAY PAY

<table>
<thead>
<tr>
<th>Description</th>
<th>2008</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holiday Pay provision as at 30/06/08</td>
<td>46,324.35</td>
<td>27,165.75</td>
</tr>
<tr>
<td>Adjustment to provision 2008/2009</td>
<td>1,496.76</td>
<td>19,158.60</td>
</tr>
<tr>
<td>Holiday Pay provision as at 30/06/09</td>
<td><strong>47,821.11</strong></td>
<td><strong>46,324.35</strong></td>
</tr>
</tbody>
</table>

Note 11 - EMPLOYEE ENTITLEMENTS for LONG SERVICE LEAVE

<table>
<thead>
<tr>
<th>Description</th>
<th>2008</th>
<th>2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long Service Leave provision 30/06/08</td>
<td>47,681.16</td>
<td>32,322.63</td>
</tr>
<tr>
<td>Adjustment to provision 2008/2009</td>
<td>11,397.16</td>
<td>15,358.53</td>
</tr>
<tr>
<td>Long Service Leave provision 30/06/09</td>
<td><strong>59,078.32</strong></td>
<td><strong>47,681.16</strong></td>
</tr>
</tbody>
</table>

Note 12 - RESOURCES PROVIDED FREE OF CHARGE

During the year ended 30 June 2009, Murdoch University provided two (2) of their perform the duties of Supervisors at SCALES at an estimated cost of $205,772.40
Sponsors, Supporters and Partners

SCALES Management Committee and Staff would once again like to thank the following organisations for their generous support throughout the 2008/9 year and look forward to continuing these associations in the future.

✧ Allen’s Arthur Robinson
✧ Child Protection, *WA Department for Commerce, WA Department of*
✧ Community Legal Centres Association Western Australia
✧ Community Legal Services Program, *Commonwealth*
✧ Community Legal Services Program, *Western Australia*
✧ Fremantle Community Legal Centre
✧ Gosnells Community Legal Centre
✧ Immigration & Citizenship, *Commonwealth Department of IT Services, Murdoch University*
✧ Law Society of Western Australia Public Purposes Trust Fund, *The*
✧ Legal Aid Western Australia
✧ Lotterywest
✧ Mallesons Stephens Jacques
✧ Mandurah Family Relationships Centre
✧ National Association of Community Legal Centres
✧ Salvation Army Genesis Centre, Northbridge
✧ School of Law, Murdoch University
✧ South Coastal Women’s Health Services
✧ South Metropolitan Integrated Family Abuse Service
✧ Thomson Reuters
✧ Women’s Law Centre