



DOMESTIC APPLICANTS ONLY

Application for Admission & Scholarships Graduate Research Degrees (GRD)

THIS FORM IS TO BE USED TO APPLY FOR ADMISSION INTO THE FOLLOWING GRADUATE DEGREES <u>ONLY</u>	
Research Degrees Doctor of Philosophy (PhD) Master of Philosophy (MPhil) Research Masters with Training (RMT) Master of Laws by Research (LLM (Res)) Master of Education by Research (MEd (Res)) Master of Applied Psychology + Doctor of Philosophy (MAAppPsych + PhD) Master of Exercise Science (Research) (MExSc(Res))	Professional Doctorates Doctor of Education (EdD) Doctor of Information Technology (DIT) Doctor of Psychology (DPsych) Doctor of Veterinary Medical Science (DVetMedSc)

All other applications for postgraduate courses please apply via Domestic Students:
<http://www.murdoch.edu.au/Future-students/Domestic-students/Applying-to-Murdoch/>

1. PERSONAL DETAILS (as shown on your passport)												
If previously studied at Murdoch University please provide Student ID:												
Title:				Surname:								
Given Names:						Preferred Name:						
Date of Birth: (dd/mm/yyyy)		dd		mm		yy				Gender:	F	M
Previous Surname: (If applicable. Note if any of your academic transcripts contain a different name, you are required to provide a certified copy of proof of name change – photocopies are not acceptable. See Application Form Instructions on back page for further information)												
What is your country of citizenship?												
In which country were you born?												
What is the main language spoken at your permanent home residence?												
2. CONTACT DETAILS												
Number and Street:												
Suburb/Town:						State:			P/Code:			
Email Address:												
Preferred Telephone Contact:												
Home:				Work:				Mobile:				
Postal Address – if different from above												
Number and Street:												
Suburb/Town:						State:			P/Code:			

3. EQUITY AND DISABILITY

If you have a disability which means that you may require additional help at Murdoch University, it is very important that you provide the following information. This information will be kept confidential and will not affect your admission to the University.

Please indicate the type of disability: If applicable please attach a brief statement about your special needs

Vision		Hearing		Mobility		Impairment		Learning		Psychiatric		Other	
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Further information:

4. RESIDENTIAL STATUS

Are you an Australian Citizen?	Yes		No	
Are you a New Zealand Citizen?	Yes		No	
Have you been granted Australian Permanent Residency	Yes		No	

Please include visa class: (i.e. subclass 175)

Date Residency granted:	dd		mm		yyyy	
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5. ENGLISH LANGUAGE PROFICIENCY

Domestic students must also meet Murdoch University's Graduate Research Degree (GRD) English language requirement. Please indicate (from options 1 – 5 below) how you believe you qualify.

Option

- I have successfully completed an undergraduate degree, or graduate qualification of at least one year duration, from a tertiary degree granting institution in Australia, New Zealand, United States of America, United Kingdom (including Northern Ireland) or Canada.
 - ✓ Normally, for the purposes of admission to a GRD program at Murdoch, successful completion requires achievement of a minimum average of 65 % across all units, otherwise permission from the Dean of Graduate Studies (DoGS) based on exceptional circumstances.
- Within the last **two** years I have successfully completed the equivalent of an Australian undergraduate degree or at least one year of full-time study in the equivalent of an Australian graduate program, in English, in one of the following countries: American Samoa, Botswana, Fiji, Ghana, Guyana, Jamaica, Kenya, Lesotho, Liberia, Nigeria, Papua New Guinea, Singapore, Solomon Islands, South Africa, Tonga, Trinidad and Tobago, Zambia or Zimbabwe.
- Within the last **five** years I have successfully completed the equivalent of an Australian undergraduate degree or at least one year of full-time study in the equivalent of an Australian graduate program, in English, in one of the countries listed in option 2 above **AND** I can provide evidence of at least 1 year of continuous employment in an English language environment in one or more of the countries listed under options 1 or 2 above and/or significant writing outputs in English since completing the study.
 - ✓ To gain entry via this pathway you must provide a [professional referee report](#) from the employer/s you are claiming to have the work experience with and you may also be requested to attend an interview with the Dean of Graduate Studies to confirm that your English language communication skills are sufficient for GRD admission.
 - ✓ If the year of full-time study was more than five years ago, you will need to satisfy the English language requirement by achieving one of the following: IELTS (Academic) of 6.5 (with no band below 6.0), TOEFL (iBT) of 90 (with no band less than 20) or Pearson Academic Test of English 64 with no band less than 58.
- I have **more than three years** full-time work experience in an English language work environment **within the last five years** in one or more of the countries listed under options 1 or 2 above.
 - ✓ To gain entry via this pathway you must provide a [professional referee report](#) from the employer/s you are claiming to have the work experience with and you may also be requested to attend an interview with the Dean of Graduate Studies.
- I have satisfied the English language entry requirement by achieving one of the following within the last 2 years: IELTS (Academic) of 6.5 (with no band below 6.0), TOEFL (iBT) of 90 (with no band less than 20) or Pearson Academic Test of English 64 with no band less than 58.

6. ENROLMENT DETAILS

Degree Applying for:

PhD	MPhil	DIT	EdD	RMT	LLM (Research)
MEd (Research)		MAppPsych + PhD		MExSc(Res)	
DPsych - Organisational		DPsych - Clinical		DVetMedSc	

PhD & MPhil please indicate when you intend to start your degree (any day of the year):

RMT, MEd, EdD, DIT, DVetMedSc & DPsych indicate which Semester you intend to start your coursework:

Full Time	Part Time	External (based interstate or overseas)	Internal
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NOTE: If you have indicated above that you are applying to study as an external candidate (i.e. you are based interstate or overseas) you need to complete the following section (7). You do not need to complete section 7 if you are based in Perth but are completing some units externally.

7. EXTERNAL CANDIDATURE REQUIREMENTS (only for applicants based interstate or overseas)

Communicate with the supervisors by telephone, video conference or other interactive means at least monthly:

Please indicate the arrangements that have been made

To undertake the equivalent of 20 days full-time study (normally) within the university each year:

Please indicate how this annual attendance requirement will be fulfilled

If proposing to study part-time:

Produce written confirmation stating which two days a week will be devoted to research

If currently working, please attach evidence that you have adequate leave/time to pursue PhD research. A letter from an employer for example, would be considered acceptable evidence in this regard. This letter should give details of the leave arrangements which will enable applicant to undertake the research.

Has the nominated Onsite Supervisor undertaken the supervision of Doctoral/Masters Candidates previously?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	If yes please state approximate number:
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Will the student have access to the following general facilities?

<input type="checkbox"/>	Computer & Printer	<input type="checkbox"/>	Desk & Chair
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Will the student have access to appropriate research facilities?

<input type="checkbox"/>	Library/archive resources	<input type="checkbox"/>	Laboratories	<input type="checkbox"/>	Specialist Equipment
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Will the student have the opportunity to be involved in a community of scholars at the host institution through the following activities/interactions?				
	Other research students engaged in similar research			
	Presentation of the research proposal/outcome at the host institution			
	Participation in research seminars within the host institution			
	Encouragement and financial support to participate in national and international conferences			
	Encouragement and financial support to undertake travel related to the research program			
On-site Supervisor Signature:			Date:	
8. SCHOLARSHIPS				
NOTE: You should only complete this section if you are applying for a scholarship after 1 September and before 31 October each year. This section is also for the mid-year round (if open).				
Are you applying for a scholarship in the mid-year or main round?			Yes	No
Research Training Program (RTP) (formally APA) For PhD, MPhil, EdD & DPsych only		Aboriginal and Torres Strait Islander (ATSI) For PhD, MPhil, RMT, LLM & MEd (Res) only		
Other out of round scholarship – please specify (e.g. CRC)				
9. ACADEMIC QUALIFICATIONS				
Original or certified copies of academic transcripts, showing all subjects attempted and grades received, except for studies undertaken at Murdoch University, <u>MUST</u> be attached for this application to be processed. Please note Graduate Research Office can certify your original documents for this application.				
Degree/Award	Country	Name of Institution	Start date	End date
Are you currently studying , if yes provide details			Yes	No
Course/degree	Country	Name of Institution	Start Date	
Have you had a research degree enrolment from another institution within the last three (3) years?				
Yes	No	If yes, you must complete a “Previous Candidature Declaration” form available from the Forms webpage		
10. Office Use Only (Graduate Research Office)				
For Doctor of Philosophy and Master of Philosophy applications:				
Does the candidate have a Bachelor Degree with at least 2A Honours (AQF Level 8)?			Yes	No
Does the candidate have a Masters Degree (AQF Level 9) which incorporates satisfactory research preparation equivalent to at least 12 credit points?			Yes	No
If the answer to both questions is no, please include the Honours Equivalence Application along with the Application for Research Admission Form when sending to the school for assessment and approval.				

11. RESEARCH EXPERIENCE – Please provide an attachment if space is insufficient

Provide titles and approximate word length of theses or dissertations completed in your previous degree(s) and indicate, in terms of points, what percentage (%) of your degree was the research component:

Publications - Please provide full citation details for any published works (following the format below) and attach copies of at least the first page for each publication, and electronic link to the full publication.

Citation details should follow standard journal, book or other relevant format:

1. for journal articles; authors name(s) in order as published, year of publication, title of article, journal name, volume and page numbers [add also evidence of quality, e.g. journal impact factor, number of times cited]
2. for books and chapters; authors names, year, title, publisher, place published, pages, ISBN
3. for all other research output types, i.e. refereed conference proceedings, original creative work (ERA eligible), curated or produced public exhibition (ERA eligible), provide full details

Example: Bowman DMJS, Murphy BP, Williamson GJ & Cochrane MA (2014) Pyrogeographic models, feedbacks and the future of global fire regimes. *Global Ecology and Biogeography* 23, 821-824. [Journal impact factor = 7.223 , citations = 0]. Link to full article: <http://onlinelibrary.wiley.com/doi/10.1111/geb.12180/pdf>

Other evidence of relevant research experience. Provide full citation details for Reports, Working Papers, Textbooks, Professional Journal Articles, etc additional to research outputs detailed above. Documented evidence of research related work experience is also required (Attach supporting documentation as necessary)

Describe your relevant research experience, training and skills in relation to the following (attach your case and any supporting information):

- Research methods subjects or their equivalents
- Writing literature reviews
- Specifying research questions and aims
- Collecting and analysing data
- Writing up findings

12. EMPLOYMENT BACKGROUND - Indicate any other professional, scholarly or employment experience relevant to your application

Position	Organisation	Start	End

13. CURRENT MEMBERSHIP OR PROFESSIONAL BODIES

1.	3.
2.	4.

14. RESEARCH TOPIC

Intended Research Area:

Please provide as an attachment, your research proposal. This should be a summary of research aims, likely questions and possible outcomes of your proposed project.

Has an academic staff member agreed to supervise your proposed project? If yes, please give person's name and date of contact.
 If no, please contact GraduateResearchDegrees@murdoch.edu.au before lodging your application.

Yes		No	
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Name of Staff Member/s contacted: _____ Date of contact: _____

15. REFEREES - Provide names and telephone numbers of two persons whom you have asked to support your application by completing the [academic](#) and or [professional](#) referee report forms. **DPsych applicants are only required to list referees at the application stage, rather than have them provide reports. Referee reports are not required for MEd (Res) applicants.**

Name	Academic or Professional	Contact Number
1.		
2.		

PhD, MPhil, & LLM applicants must ensure they provide 2 academic referee reports (under special circumstances we may accept 1x academic and 1x professional). Professional Doctorates & RMT applicants must provide 1 academic and 1 professional referee report. Please note that referee forms should be completed by the referees and sent directly to the Graduate Research Office via email graduateresearchdegrees@murdoch.edu.au . You can find the referee forms [here](#).

16. DECLARATION AND AGREEMENT

TRUTH AND ACCURACY

1. I declare that I am a genuine Australian Permanent Resident or Australian/New Zealand Citizen and genuine student.
2. I declare that all the information I have given in this application is true, correct and complete, and is not false or misleading. I understand giving false or misleading information is a serious offence under [Australian law](#).
3. I agree that Murdoch University (“**the University**”) can vary or reverse any decision made on the basis of any incorrect, incomplete, false or misleading information that I have provided. This may result in my enrolment being terminated.
4. I agree to tell the University immediately if there is any change to the information I have given in this application.

PRIVACY AND DISCLOSURE

5. I understand that the University may obtain official records from my current or previous educational institution or employer.
6. If any organisation is named in documents provided by me as part of my application (e.g. as evidence of my qualifications or work experience) then I authorise that organisation to release any personal information that it holds about me to the University so that the University can verify the information I have provided.
7. I authorise the University to release any personal information that it may hold about me to any other educational institution that is seeking to verify my student conduct or academic record for the purpose of determining my eligibility for admission to, or enrolment at, that institution.
8. I understand that any information about me that is provided to, or maintained by, the University may be given to Australian government departments and agencies as required by law. This information includes, but is not limited to, changes to my enrolment and any breach of a student visa condition relating to attendance or satisfactory academic performance. The University may also provide relevant information about me to organisations at which I undertake a work placement or practicum as part of my course.
9. If the payment for my course is made by someone else (“sponsor”), I agree to the release of all information to my sponsor regarding my application and subsequent enrolment including my subject results, progress reports, and enrolment details (including contact details).

PREVIOUS DISCIPLINARY ACTION

11. I declare that I have not been excluded or subject to disciplinary action at any tertiary institution.

TRANSFER FROM ANOTHER EDUCATION INSTITUTION IN AUSTRALIA

12. I agree to advise the University of any studies that I am undertaking or will undertake with another provider at the same time that I plan to study at the University. I understand that, in these circumstances, the University cannot offer me enrolment. I understand that I must present any documents requested by the University to confirm my status.

CANCELLATION AND REFUNDS (if applicable)

13. I agree that if I give notice of withdrawal more than ten weeks before commencement of the semester/trimester, all tuition fees paid in advance are refundable less 10% of the semester/trimester tuition fees due or \$500 whichever is lesser.
14. I agree that if I give notice of withdrawal less than ten weeks before commencement of the semester/trimester, but prior to the start of the semester/trimester, all tuition fees paid in advance are refundable less 30% of the coming semester/trimester tuition fee.
15. I agree that if I withdraw from the University after commencement of the semester/trimester but before the census date, I shall be eligible for a refund of fees paid for the current and future semesters/trimesters less 70% of the fee for the current semester/trimester.
16. I agree that if I withdraw from the University after the census date I shall be eligible for a refund of fees paid for the current and future semesters/trimesters less 100% of the fee for the current semester/trimester.
17. I confirm that I have read and understand the University’s Fees Policy (including [refunds](#)).

WHILE I AM ENROLLED AT THE UNIVERSITY

18. While I am enrolled at the University:
 - a. I agree to be bound by all the rules, regulations, statutes, bylaws and any relevant policies of the University;
 - b. I must enrol in a study pattern that allows me to complete my course within the course duration.
 - c. I agree to update any changes to my personal details (Address, Phone Number) direct to the Murdoch University Student System within seven days of the change taking place.

APPLICABLE LAW

19. This declaration and agreement, and the availability of complaints and appeals processes, does not remove my right as a student to take action under Australia’s consumer protection laws.
20. This declaration and agreement is governed by Western Australian law. I agree to submit to the non-exclusive jurisdiction of the courts of Western Australia.

17. TO BE COMPLETED BY STUDENT

I, _____,

	Declare that I have personally completed this application form.
	Declare that I will abide by the University rules and policies and Murdoch University Act 1973-1985 and the By-laws, rules and policies of the University (where applicable).
	Declare that I have read, understood and agree to abide by the above terms and conditions. I consent to the use of my personal information as set out above.
	Declare that the information provided by me in the application is true and correct.
WARNING: Giving false or misleading information is a serious offence under the Criminal Code (Commonwealth). It is an offence to submit fraudulent documentation in support of a course application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn, and the matter may be reported to relevant state and federal law enforcement agencies.	
Applicant's Signature:	Date:

An application that is not signed or the boxes above are not ticked to indicate that the applicant has read the above terms and conditions and undertakes to abide by the relevant rules and policies will not be processed. An application must be signed by the applicant personally. A third party must not sign on the applicant's behalf.

Applications should contain the following documents in the following order:

Checklist	
	Signed and dated Application form
	Curriculum Vitae
	Original or certified copies of Academic Transcripts (we do not require certificates) 1. Undergraduate 2. Postgraduate
	Research Proposal
	Persons born in Australia should provide certified copy of Australian passport or certified copy of Birth Certificate. Persons born overseas should provide certified copy of evidence of Australian PR Visa or Australian/New Zealand Citizenship. Persons who have Transcripts in their maiden name should provide certified copy of your marriage certificate. Persons who have legally changed their names should provide certified evidence of the change. We do not need copies of Murdoch University Transcripts.
	Referee reports – academic and professional referee report forms should be provided to your referees - the forms webpage It should be completed by your referees and emailed to GraduateResearchDegrees@murdoch.edu.au . Alternatively, the referee reports can be forwarded by post (address below this checklist). DPsych applicants are only required to list referees at the application stage, rather than have them provide reports. Referee reports are not required for MEd (Res) applicants.
	Evidence of English Language Proficiency (if applicable)

Email applications are preferred (please separate attachments as listed in the above checklist):
graduateresearchdegrees@murdoch.edu.au