SECURITY SERVICES
MISSING PROPERTY REPORT

MURDOCH UNIVERSITY PERTH, WESTERN AUSTRALIA

TAKE CARE BE UniAware

INSTRUCTIONS

- Print details neatly in black to ensure legibility.
- Complete applicable field in full.
- Completed form to be emailed to Security - security@murdoch.edu.au (9360 6262)

CAMPUS ☒ Box	☐ MURDOCH ☐ ROCKINGHAM ☐ PEEL

REPORTED BY	**NAME** …… **ADDRESS** …… **DATE AND TIME REPORTED**…… **TEL** ……**MOBILE**……
☒ Box	☐ **STAFF NO:** …… ☐ **STUDENT NO:** …… ☐ **VISITOR**

TIME AND DATE WHEN PROPERTY WENT MISSING	**OCCURRED ON DATE** …… **AT** ……**HRS** **OR BETWEEN DATES** …… **AND** …… **BETWEEN** …… **HRS AND** ……**HRS**

LAST LOCATION OF MISSING PROPERTY	**ROOM** …… **BUILDING** …… **OTHER LOCATION** …… **VALUE: $**……

DESCRIPTION OF THE PROPERTY THAT IS MISSING	…… …… …… ……

REPORTED TO POLICE ☒ Box	☐ **YES** ☐ **NO** **POLICE STATION**…… **POLICE REPORT NUMBER**……

FOR OFFICIAL USE:- **COMMENTS**	…… ……
ADDITIONAL INFORMATION	…… ……
SIGNATURE OF PERSON REPORTING	**SIGNATURE**…… **DATE** …… **TIME** ……