

# POSITION DESCRIPTION



<b>Position</b>	Sports Official
<b>Level/Classification</b>	H0202
<b>Reports to</b>	Relevant Program Supervisor
<b>Unit</b>	Murdoch Active
<b>Directorate</b>	CXO - Sports and Recreation
<b>Positions Supervised</b>	Nil

## Position Purpose

Sports Official are to officiate within a range of Murdoch Active programs including Social Sports and other university sporting competitions. Officials are to engender a safe, competitive environment. The quality of officiating needs to be maintained at the highest possible level to ensure safe and harmonious activity as well as the integrity and longevity of the program being delivered.

## About Murdoch University

Murdoch University is a young and dynamic university with a foundational commitment to the environment, social justice and inclusion, and making education accessible to more people. Founded as Western Australia's second university in 1974, today, Murdoch has more than 21,000 students and 1,700 staff across campuses in Perth, Singapore and Dubai. With more than 90,000 Alumni, Murdoch graduates can be found all over the world, making a positive difference.

Our Strategy – Ngala Kwop Bididi. Building a brighter future, together – guides the University's direction and reaffirms our shared purpose to change lives and society for the better through accessible education and research.

The Strategy is focused on three key themes:

- Sustainability: Be a leading university in education, teaching and translational research in sustainability.
- Equity, Diversity, and Inclusion: Build a welcoming, diverse and inclusive community.
- First Nations: Become the University of first choice for First Nations peoples.

Murdoch is also committed to building engagement with our local community, State, nation, and global society with a track-record in creating strong partnerships with business, government and industry.

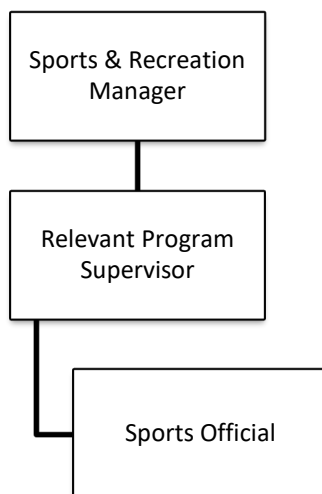
### About the Work Area

Murdoch Active provides students, staff and the broader Murdoch University community with opportunities to engage in quality sport and recreation programs, facilities and services to support the development of each individual's health and well-being. Murdoch Sports also provides support to the teaching, research and commercial activities of Murdoch University.

The objective of Murdoch Active is to plan and deliver sport and recreation programs that enhance the student experience, provide opportunities for students, staff and the broader community to represent and or engage with the University and to maintain connection with the University.

Murdoch Active delivers its range of programs and services through the Active Gym, Sports and Recreation Hall, indoor and outdoor courts as well as the external playing fields.

### Reporting Relationships



### Key Responsibilities/Duties

In conjunction with the relevant Program Supervisor, the Sports Official duties include the following:

1. Officiate and umpire specific sports competitions
2. Ensure safe and enjoyable social sport activity
3. Comply with OSH principles in regarding to playing facilities and conditions
4. Provide efficient management of scores and results
5. Effectively communicate with players
6. Undertake other activities which the incumbent might reasonably be expected to do, and which are consistent with the accountabilities and responsibilities as listed above.
7. Carry out, and assist with, other duties as required

## Selection Criteria

### Essential

1. Accredited referee
2. Effective verbal communication and interpersonal skills
3. Excellent negotiation skills
4. Current Working with Children Check

### Desirable

1. Attainment, working towards, relevant qualifications or Certificate II.
2. Current Driver's License
3. Previous experience in a similar role
4. Current First Aid certificate

## Work Requirements

1. Australian permanent residency or possession of a valid visa with work entitlement in Australia.
2. Ability to work outside of normal office hours when required.

## General Obligations

- While at work, an employee must:
- take reasonable care for their own health and safety and ensure that their acts or omissions do not adversely affect the health and safety of other persons;
- report incidents, injuries and hazards;
- comply with any reasonable instruction that is given by Murdoch University; and
- comply with Murdoch University policies and procedures.

## Guiding Principles and Values/Code of Ethics and Code of Conduct

### Our Values

- Authenticity
- Integrity
- Respect
- Inclusivity
- Openness

### Our Principles

- Act with justice, respect and responsible care.
- Be collegiate and respectful of other points of view.

- Protect academic freedom.
- Be agile, flexible and resilient.
- Make decisions at the most appropriate level.
- Be transparent in decision-making and with information.
- Adopt common approaches to common tasks.
- Be careful stewards of our resources.

All staff will comply with the University's Code of Ethics and Code of Conduct and demonstrate a commitment to its Equity, Diversity and Safety principles and the general capabilities of personal effectiveness, working collaboratively and demonstrating a focus on results.

All Staff complete a Development Review Annually. A Commencing Development Review should be completed within 3 months of commencement.

*We acknowledge that Murdoch University is situated on the lands of the Whadjuk and Binjareb Noongar people. We pay our respects to their enduring and dynamic culture and the leadership of Noongar elders past and present. The boodjar (country) on which Murdoch University is located has, for thousands of years, been a place of learning. We at Murdoch University are proud to continue this long tradition.*