POSITION DESCRIPTION

Position	Necropsy Technician
Level/Classification	HEW0505
Reports to	Anatomy, Pathology, Animal Production and Reproduction Technical Team Leader
Unit	Technical Services
Directorate	Chief Experience Office
Positions Supervised	0

Position Purpose

The Necropsy Technician supports and co-ordinates the technical aspects of teaching, research and diagnostic activities undertaken in the necropsy suite, including hands on involvement in animal post-mortems. The position is responsible for the maintenance, cleanliness and good order of the necropsy suite and for maintaining accurate client records and pathology databases.

The Necropsy Technician works with the broader Technical Team to provide cover and support for the other Necropsy Technician, as well as other team members.

About Murdoch University

Murdoch University is a young and dynamic university with a foundational commitment to the environment, social justice and inclusion, and making education accessible to more people. Founded as Western Australia's second university in 1974, today, Murdoch has more than 21,000 students and 1,700 staff across campuses in Perth, Singapore and Dubai. With more than 90,000 Alumni, Murdoch graduates can be found all over the world, making a positive difference.

Our Strategy – Ngala Kwop Biddi. Building a brighter future, together – guides the University's direction and reaffirms our shared purpose to change lives and society for the better through accessible education and research.

The Strategy is focused on three key themes:

- Sustainability: Be a leading university in education, teaching and translational research in sustainability.
- Equity, Diversity, and Inclusion: Build a welcoming, diverse and inclusive community.
- First Nations: Become the University of first choice for First Nations peoples.

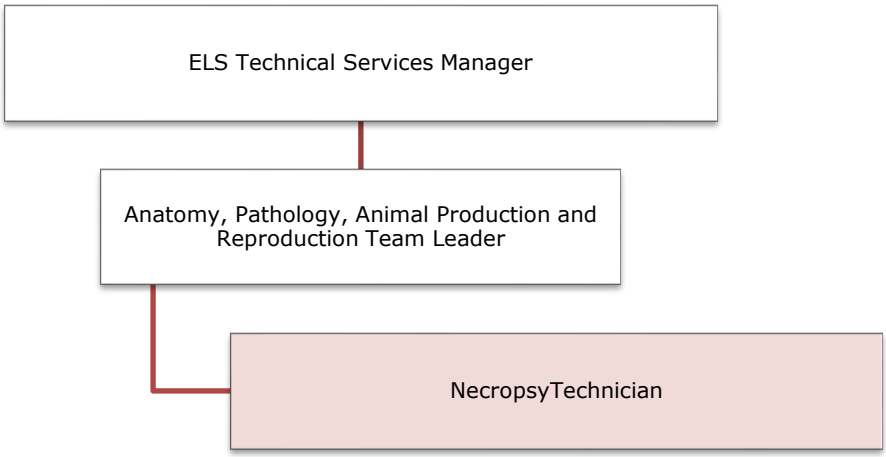
Murdoch is also committed to building engagement with our local community, State, nation, and global society with a track-record in creating strong partnerships with business, government and industry.

About the Work Area

Murdoch University is home to the only School of Veterinary Medicine in Western Australia. Its teaching hospital and post-mortem facilities enables students to have clinical 'hands-on' opportunities. It also provides a service to community through its team of specialists.

The School Veterinary Medicine aims to provide an environment where high professional and clinical standards, based on available scientific evidence, are tempered with genuine care and compassion.

Reporting Relationships



Key Responsibilities/Duties

1. Responsible for the general cleanliness and good order of the necropsy suite and the operational supply and maintenance of equipment and consumables for the necropsy suite.
2. Assist pathologists and assist and advise researchers and students in the performance of necropsy procedures and be responsible for the associated cleaning of the area and instruments and the appropriate disposal of remains.
3. Record and charge for accessions using EzyVet.
4. Document and submit samples from necropsy unit to other service areas.
5. Provide technical support for teaching, diagnostic and research activities in the Pathology area including filing, storage and data entry.
6. Perform mammalian necropsy procedures under the direction of a pathologist.
7. Arrange collection of animals and specimens from outside sources. Process animals submitted for disposal in accordance with section's policies and procedures.
8. Responsible for ensuring that all activities undertaken meet the relevant University policies and legislative requirements and guidelines.
9. Prepare and maintain standard operating procedures for Necropsy tasks.
10. Carry out, and assist with, other duties as required.

Selection Criteria

Essential

1. Completion of a relevant degree or an equivalent combination of relevant experience and/or education/training in industries with a transferrable skillset to the necropsy technician position.
2. Knowledge of necropsy techniques and procedures and a demonstrated ability to work with animal cadavers and animal specimens.
3. Experience maintaining accurate laboratory records and notes and excellent organisational skills with ability to prioritise tasks and cope with competing demands.
4. Strong interpersonal and communication skills with the ability to liaise with stakeholders at all levels.
5. Demonstrated ability to work independently and to be an effective team member.
6. Good computer skills with word processing, spreadsheet and database experience plus the ability to learn new programs such as EzyVet.
7. Current First Aid Certificate

Desirable

1. Experience assisting with post-mortems.

Work Requirements

1. Australian permanent residency or possession of a valid visa with work entitlement in Australia.
2. Be able to provide evidence of appropriate vaccination or immunity in accordance with the University's Immunisation Policy.
3. Ability to work outside of normal office hours when required.
4. Current C Class Australian driver's licence
5. Forklift licence or the ability to obtain a forklift licence if requested.
6. Pass Fit Testing for Respiratory Protective Equipment (RPE) required in the work area

General Obligations

While at work, an employee must:

- take reasonable care for their own health and safety and ensure that their acts or omissions do not adversely affect the health and safety of other persons.
- report incidents, injuries and hazards.
- comply with any reasonable instruction that is given by Murdoch University; and
- comply with Murdoch University policies and procedures.

Guiding Principles and Values/Code of Ethics and Code of Conduct

Our Values

- Authenticity
- Integrity
- Respect
- Inclusivity
- Openness

Our Principles

- Act with justice, respect and responsible care.
- Be collegiate and respectful of other points of view.
- Protect academic freedom.
- Be agile, flexible and resilient.
- Make decisions at the most appropriate level.
- Be transparent in decision-making and with information.
- Adopt common approaches to common tasks.
- Be careful stewards of our resources.

All staff will comply with the University's Code of Ethics and Code of Conduct and demonstrate a commitment to its Equity, Diversity and Safety principles and the general capabilities of personal effectiveness, working collaboratively and demonstrating a focus on results.

All Staff complete a Development Review Annually. A Commencing Development Review should be completed within 3 months of commencement.

We acknowledge that Murdoch University is situated on the lands of the Whadjuk and Binjareb Noongar people. We pay our respects to their enduring and dynamic culture and the leadership of Noongar elders past and present. The boodjar (country) on which Murdoch University is located has, for thousands of years, been a place of learning. We at Murdoch University are proud to continue this long tradition.