

Murdoch Week 2 Checklist

Your quick guide to making sure that you are on the right track for your first few weeks at Murdoch

Happy with your Enrolled Units?

- You can change your enrolment in most internal units up until the end of Week 2 however some units close enrolments during the first week of semester.
- Speak to your Unit Coordinator or Faculty Student Administration Office if you need advice.
- Change your enrolment via 'MyInfo'. Go to MyMurdoch at www.murdoch.edu.au/goto/MyMurdoch and click the 'MyInfo' tab.
- Don't forget, if you change your enrolment in a unit you will need to sign up for the appropriate Activities.
- 'Activity' is the collective term used for all lectures, tutorials, labs, workshops and so on.
- See the 'MyInfo' tab in the MyMurdoch portal and click on the 'Activity Sign Up' link under the 'Change Enrolment Details' option.

Not too sure about Uni Life? University support services are here to help!!!

- University Counselling Service – www.health.murdoch.edu.au/cs.html
– Free and confidential support to assist students address academic and personal difficulties impacting upon their ability to study.
- Student Learning – www.tlc.murdoch.edu.au/slearn/
– Assistance with academic skills required for success at university including literacy and language skills, numeracy, computer skills and critical thinking.
- Murdoch Student Guild – www.guild.murdoch.edu.au
– Representation and Advocacy
– Join a Club
– Accommodation Assistance
– Help with Appeals
- University Chaplaincy – www.murdoch.edu.au/hr2/chaplaincy/chaplaincy.html
- Don't forget to also speak to your Lecturers, Tutors, Program Chairs and Faculty Student Administration Office Staff.

Not Sure?

- First Year Experience Coordinator Rebecca Bennett
– Not sure who to talk to? Rebecca can help point you in the right direction.
– Email: firstyear@murdoch.edu.au
– Telephone: 9360 1362



- Struggling with the requirements of university learning? Why not enrol in Introduction to University Learning, TLC120 or TLC 1201?**
 - The Introduction to University Learning units are 3 credit point general elective units designed for first year students who require academic skills development to supplement the skills component of Foundation units. They introduce students to university scholarship in a supportive learning environment. The units run from Week 3 to Week 12. See www.tlc.murdoch.edu.au/slearn/undergrad/a120a.html
 - Speak to the Teaching and Learning Centre www.tlc.murdoch.edu.au/slearn or your Faculty Student Administration Office www.murdoch.edu.au/fsa/contacts/

Need Financial Assistance whilst at Murdoch?

- There are many Scholarships on offer at Murdoch. See: www.oss.murdoch.edu.au/scholarships/

Need a Transperth Smartrider card?

- Purchase your Transperth Smartrider from the Guild Shop.
- Validate your card so that you can receive the Tertiary Student Concession fare (full-time students only). Do this via the 'MyInfo' tab in MyMurdoch. Click on the 'Self Enrolment Steps' link under the 'Change Enrolment Details' option, and select the 'Services' step.
- You can also pick up your full-time concession sticker from the Guild Shop.

Check your email regularly

- **Important!** – This is how the University will communicate with you in the first instance.
- Change your Murdoch Email address to the one that you use most e.g. your home email address – Do this via the 'MyInfo' tab in MyMurdoch.
- If you use your Murdoch Email account, you can click on the mail icon within MyMurdoch.

Any questions?

- See the New Students web site: www.murdoch.edu.au/students/new/
- On Academic issues:
 - Program Chairs: www.murdoch.edu.au/contacts/academic
 - Faculty Student Administration Office (South Street EH 2.002) (Rockingham - AC 2.017) www.murdoch.edu.au/fsa/contacts/
- First Year Experience: Email firstyear@murdoch.edu.au

This flyer is a quick guide only. Please make sure that you have read all of your Enrolment Materials including your Course Information Booklet and Orientation Passport.

Produced by the Office of Student Life and Learning.

www.oss.murdoch.edu.au

