CONTENTS

Welcome to Murdoch University ........................................................................................................1

STEP
1 Accept Offer and Activate Account............................................................................................2
2 Research Your Options ................................................................................................................3
3 Complete Your Enrolment ..........................................................................................................4
4 Select Your Activities ................................................................................................................6
5 Get Advice ..................................................................................................................................7
6 Go To Orientation and Start Uni ................................................................................................8
7 Important Information and FAQs ............................................................................................9

APPENDICES
A Full Handbook Description and Course Structure ..................................................................11
  Postgraduate Certificate in Counselling ..................................................................................11
  Postgraduate Certificate in Organisational Human Resources and Safety ...................12
  Postgraduate Certificate in Psychology Teaching .................................................................13
  Postgraduate Diploma in Consultancy Psychology ...............................................................14
  Postgraduate Diploma in Counselling ....................................................................................15
  Postgraduate Diploma in Psychology .....................................................................................16
  Master of Applied Psychology in Clinical Psychology .....................................................17
  Master of Applied Psychology in Organisational Psychology ...........................................19
  Master of Counselling ..............................................................................................................21
  Master of Applied Psychology + Doctor of Philosophy .....................................................22
B Personal Study Plan ..................................................................................................................25
C Program Chair & Academic Contact Details ..........................................................................26
D Enrolment Enquiries ................................................................................................................26
E Handy Contacts and Websites ................................................................................................27
Welcome to Murdoch University

Congratulations on your offer of a place to study at Murdoch University. The details included in this booklet will assist you with accepting your offer, seeking advice on your enrolment options, choosing your units and completing your enrolment online. The 7 Steps below ensure that you have the basic information you need to navigate successfully through your first enrolment experience at Murdoch.

Students who are unable to access computer facilities due to exceptional circumstances are able to apply to receive their University correspondence via hardcopy. For further information please contact the External Studies Unit on 93602710.

STEP 1  Accept Offer and Activate Account

STEP 2  Research Your Options

STEP 3  Complete Your Enrolment

STEP 4  Select Your Activities

STEP 5  Get Advice

STEP 6  Go To Orientation and Start Uni

STEP 7  Important Information and FAQs
STEP 1

Accept Offer and Activate Account

☐ Go to the Murdoch Home page …
   … [http://www.murdoch.edu.au/](http://www.murdoch.edu.au/) and click on the “New students” link on the bottom left of your screen. This will take you to our New Students website.

☐ Select the Accept & Activate icon

☐ Read the instructions …
   … carefully for your offer type, then click on the “New students…walk this way” icon.

   You will need your Offer Letter (Domestic students) or Confirmation of Enrolment- eCOE (International students) as this contains your Student Number.

☐ Enter your Student Number

☐ Enter your Date of Birth …
   … in the format DD/MM/YYYY (eg 12/03/1985) and click the SUBMIT button.

☐ Now you can:
   ☐ Choose to Accept, Defer or Reject your offer (domestic students only)
   ☐ Set your Murdoch Password (all students)
   ☐ Set and confirm your email address (all students)
   ☐ Select your course as offered (domestic students only)

☐ Congratulations …
   … you have accepted your place as a Murdoch student and you are now ready to select your units and complete your enrolment!
STEP 2
Research Your Options

☐ **Read your Handbook Description and Course Structure (Appendix A)**
The description will provide you with information about your course and any relevant specialisations. The structure of your course details the units you need to complete for your degree. It includes required prerequisites to help you plan the order of your units.

☐ **Choose your units …**
…you want to enrol in for the current year by using the information you have reviewed above (Appendix A). You can find out about each unit in the Handbook online [http://handbook.murdoch.edu.au/units/](http://handbook.murdoch.edu.au/units/).

☐ **Check your Timetable**
Generally you should find that the lectures for your core units and specified elective units will not clash, however some specified elective units may not fit into your timetable. If this happens you may need to choose another specified elective.

You can check the timetable for the units you have chosen for your enrolment to make sure they are not timetabled to run at the same time.

The quickest method of checking this is to refer to the online teaching timetable’s Nominated Units Enquiry website at: [http://www.murdoch.edu.au/admin/timetables/teaching/enquiry.html](http://www.murdoch.edu.au/admin/timetables/teaching/enquiry.html).

Don’t panic if you are unsure of your choice of units. Do the best you can, and then seek help via:

☐ **New Student website** [http://www.murdoch.edu.au/students/new/](http://www.murdoch.edu.au/students/new/) provides more details regarding the choices of units and enrolment in units via MyInfo.

☐ **Your Postgraduate Coursework Advice Session** that will be held during Orientation Week where there will be staff available to answer your queries about your course. (see Step 5)

☐ **Faculty Student Administration staff member.** You have been allocated a staff member to assist you with your enrolment queries regarding your chosen course, for contact details see Appendix D.

☐ **Now you are ready to enrol …**
STEP 3
Complete Your Enrolment

Log in to MyMurdoch ..

... at [http://www.murdoch.edu.au/goto/MyMurdoch](http://www.murdoch.edu.au/goto/MyMurdoch) to access your portal to Murdoch’s online facilities using your Murdoch User Name (Student Number) and Murdoch Password (as per Step 1).

Click on MyInfo tab

Log in to MyInfo using your Murdoch User Name (Student Number) and Murdoch Password (as per Step 1). And yes, the University is working on this double log in process!

What is MyInfo? MyInfo is the University’s student self enrolment and management system. Within MyInfo you can manage your enrolment including unit selection, unit set (course and specialisations – if applicable) enrolment and activity signup. You can also update your personal details (home and postal addresses, email address etc).

☐ Go to Self Enrolment Steps

On the left menu, click on <Change Enrolment Details> and then <Self Enrolment Steps>. Read all of the information on this page and then scroll down to the <Self Enrolment Steps> heading.

Work your way through each of the steps.

ℹ Icons are used to represent the status of each Self Enrolment Step. Each step has an explanation to the process so please read each one carefully.

☐ Disclaimer
☐ Services
☐ Government Statistics

☐ Course Completion Date

Keeps the university informed of when you expect to graduate, so please keep this up to date as it is very important.

☐ Unit Sets (Course and Specialisation – if applicable)

You will need to have at least one Unit Set recorded as your Primary Unit Set. Your Primary Unit Set must relate to the course you are currently enrolled under.

ℹ What are Unit Sets? This is the name given to the Course and Specialisations (if applicable) by MyInfo, and often referred to as a Course. You must have at least
one primary unit set on MyInfo that matches the course you were offered (eg. Master of Arts in Public Policy, with Primary Unit set of MA-PUB-POL).

- **Units**

  This is where you enrol in your individual units. Use the Search function to find the unit you want. You can also just type in the unit code of the unit you wish to enrol in. Do one unit at a time and **Save Changes** after each unit added. Remember to enrol in all of your units for the year.

  D = internal, X = external, S1 = Semester 1, S2 = Semester 2.

  When you have successfully enrolled in a unit the ‘Status’ column will show ‘Enrolled’ and the background colour will change from grey to blue.

  Remember to make sure you have your Pop-Up Blockers turned off when you are in MyInfo as it will affect your ability to save your units.

- **Commonwealth Assistance Form (Domestic Students only)**

  This is a Commonwealth Government requirement. To complete this you will need your Tax File Number (TFN). If you do not have your TFN handy or have not applied for one from the Australian Taxation Office yet you can come back to this step later, however this step must be completed by the Census Date to avoid having your course cancelled as per Commonwealth Government regulations.

- **Check your Current Enrolment Details**

  When you have enrolled in all units that you intend to take for the year you are encouraged to view your current enrolment from the `<Current Enrolment Details>` menu in MyInfo. Select `<Course and Unit Details>` and then click on the course code next to the `<Units>` heading. You will need to check that all of the units that you intend to take for the year are included.

- **Unit Status shows as ENROLLED!**

  Well done, you have enrolled in your units. Please be aware that your Course Status will remain as Inactive until semester begins.

  If you have any trouble getting into or navigating your way around MyMurdoch or have a technical issue, check out the Help link or contact the IT Service Desk (itservicedesk@murdoch.edu.au, p: 93602000 or Level 2, North Wing, Library).
STEP 4
Select Your Activities

☐ **Sign up for your Activities**

What are Activities? Activities are the collective term used for lectures, tutorials, workshops, seminars and laboratories.

You will need to have completed your Unit Enrolment (Step 3) before you can sign up to the associated activities.

Log in to MyMurdoch and then MyInfo as per Step 3 ([http://www.murdoch.edu.au/goto/MyMurdoch](http://www.murdoch.edu.au/goto/MyMurdoch)). On the left menu, click on `<Change Enrolment Details>` and then `<Activity Sign Up>`. Read all of the information as it will tell you when the Activity Sign Up function is open.

The system works on a first-in-first-served basis so you are advised to enrol in your activities as soon as possible.

Click on `<Add or Change Activities>`. Read all of the information and then scroll down to see your Unit enrolments and the available activities.

Although signing up to a Lecture activity may not be mandatory for all units, it is recommended that you do to highlight any possible clashes on your timetable. If your unit attempt status is ‘Invalid’, you will be unable to sign up for activities for that unit.

☐ **Select Activities**

Make your selections for the different activities. It is recommended that you start with all your lectures first and save. Then choose the other associated activities for each unit, saving as you go. Be sure you also note the start week for each activity as they may not all start from Week 1 of the teaching period.

☐ **View Activities Timetable**

Click on the MyUnits page of MyMurdoch to see all of your activities displayed on your Personal Calendar. Print this out for your diary.
Your Program Chair(s) will advise you on the requirements of your course and answer any unit selection and enrolment queries at your Postgraduate Course Advice session held before the start of the semester. This session will provide you with valuable information relating to your course, units and enrolment options and it is therefore essential that you attend.


**When and Where is your Postgraduate Coursework Advice Session?**

*When:* Wednesday, July 30 at 6.00 pm  
*Where:* Level 3, Library Learning Common  
*Who:* All postgraduate students.

There are online maps of the three campuses for Murdoch at [http://www.murdoch.edu.au/index/visitors/wherearewe#campuses](http://www.murdoch.edu.au/index/visitors/wherearewe#campuses) The maps will provide details of where the Postgraduate Coursework Advice session venue is.

If you are still unsure of your choice of units after you have read this booklet and you have attended the relevant Postgraduate Coursework Advice Session you can email or phone your Faculty Student Administration staff member (Appendix D) with details of your query.
The Orientation program has been designed to meet your specific needs as a new postgraduate student to Murdoch. This includes an introduction to key Murdoch University staff, the campus and to the facilities and services that are available to you.

You can check the full orientation timetable (http://www.murdoch.edu.au/students/new/orientation.html) for event and Postgraduate Coursework Advice Session details.

All students should attend Orientation to experience the helpful and friendly atmosphere at Murdoch.

☐ **Things to do during Orientation Week:**
  - Attend your Postgraduate Coursework Advice Session
  - **Discover** – All about Murdoch and what you should expect here.
  - **Support** – Who can help you? Find out before you need it!
  - **Explore** – Campus and Library tours. How not to get lost.
  - **Connect** – Computer use on campus
  - **Succeed** – How to be a successful student
  - Meet the Student Guild and find out about their services
  - Have your photo taken for your Student ID/Library Card
  - Organise a parking permit (or avoid the queues and do it online at: http://www.oss.murdoch.edu.au/parking/)
  - Join one of the many Murdoch Clubs & Societies
  - Meet other students in your same course.
Important Information and FAQs

Units – Which units do I need to do and how do I know that I have enrolled in the right units? Your Course Structure (Appendix A) in this booklet shows you which are your required units. Details for other courses are available from the Faculty Student Administration website http://www.murdoch.edu.au/fsa/.

Invalid Units – Why is my unit enrolment INVALID? Beside the invalid unit, you will find a grey button labelled ‘Why is this Invalid?’ When you click on this button, a pop-up window will display the reason that the unit is invalid. If you still require help, print off or copy down this information before contacting your Faculty Student Administration staff member (Appendix D).

Dissertation/Thesis/Project Units – Why can’t I enrol in them? If your course requires enrolment in a Dissertation/Thesis/Project unit, you may not be able to self-enrol in that unit. As these units are usually taken over one or more semesters, we enrol you in proportional points to ensure the load is accurately reflected on your academic record. Please contact your Faculty Student Administration staff member for assistance (See Appendix D).

Activities – How do I sign up & what do I do if they are full? Use Step 4 to assist you with your Activity sign up within the MyInfo part of MyMurdoch. If your chosen Activity is full, there are three options available: review your whole timetable to check if you can change to another other unit, consider doing a unit externally (if available), or contact the Unit Coordinator if you have exceptional circumstances. Unit Coordinator contact details can be found by entering the unit code in the search bar on the MyUnits page of MyMurdoch.

Where can I find my credit and exemptions (Advanced Standing)? If you have notified the University that you wish to be assessed for Advanced Standing (either on your application or via contact with the Accreditation Officer), your credit and exemptions will be shown on MyInfo part of MyMurdoch. Go to ‘Current Enrolment Details’, select <Course and Unit Details>, scroll down the list to <Advanced Standing> and click on course code next to this heading (eg M1006). Allow at least 10 working days from receipt by the University of your application and supporting documentation before this information will be available on your enrolment record. Should you have any queries regarding Advanced Standing you should contact the Accreditation Officer (see Appendix E).

Enrolment Deadlines – Internal and External units. You will be expected to enrol in all your units for the current year as soon as possible. The last date to add a unit is the Friday of Week 1 of the teaching period. For external units, the mail-out of unit materials will commence two weeks prior to the start of each
teaching period, so you should enrol in your external units as soon as possible. If you enrol in an external unit after the initial mail-out you should allow up to 10 days from the date you enrolled to receive your materials.

**University Regulations and Rules** Students should ensure they are familiar with the University’s internal legislation, including provisions specifically relevant to their studies. University Regulations and Rules. [http://www.murdoch.edu.au/admin/legsln/](http://www.murdoch.edu.au/admin/legsln/)

**How do I add or change my course?** To change your course entirely will require a new application to be submitted which can only be applied for near the end of each semester. The relevant course application forms can be found at [http://www.murdoch.edu.au/Future-students/Postgraduate-](http://www.murdoch.edu.au/Future-students/Postgraduate-)

**Email Account & Correspondence** The University’s primary form of contact with students is via email. The University automatically provides you with an email address, ([yourstudentnumber@student.murdoch.edu.au](mailto:yourstudentnumber@student.murdoch.edu.au)) and you can access this email account at: [https://www.student.murdoch.edu.au/mail](https://www.student.murdoch.edu.au/mail) using your Murdoch User name and Password (same as MyMurdoch). You can choose to use a different email account, for example a Yahoo account. It is essential that you keep the email address listed in MyInfo page of MyMurdoch up to date so that you receive important communications from your lecturers and the University.

**Cancellation of Courses** The University reserves the right to cancel, without notice, any course or unit if the number of students enrolled falls below limits set by the University.

**Glossary** A general summary to help you with some of the more common terms that you will come across as you plan your studies can be found on the Faculty Student Administration web page. A full list of Murdoch terminology and relevant regulation requirements can be found in the Murdoch Glossary [http://handbook.murdoch.edu.au/2008/09_glossary.pdf](http://handbook.murdoch.edu.au/2008/09_glossary.pdf) .
APPENDIX A

Full Handbook Description and Course Structure

<table>
<thead>
<tr>
<th>Postgraduate Certificate in Counselling</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Credit Points</strong></td>
</tr>
<tr>
<td><strong>Course Codes</strong></td>
</tr>
<tr>
<td><strong>Description</strong></td>
</tr>
<tr>
<td><strong>Special Requirements</strong></td>
</tr>
</tbody>
</table>

**Course Structure - 12 points**

**Core Units - 6 points**
- PSY531 Principles of Counselling 1 - 3 pts
  Murd: S1-Int
- PSY532 Principles of Counselling 2 - 3 pts
  Murd: S2-Int

**Specified Electives - 6 points**

Choose two units from the following:
- PSY535 Counselling: Children and Families - 3 pts
  Murd: S2-Int
- PSY530 Counselling: Working with Adults - 3 pts
  Murd: S1-Int
- PSY624 Counselling: Working with Organisations - 3 pts
  Murd: S2-Int
- PSY527 Case Conceptualisation and Assessment - 3 pts
  Murd: S1-Int
- PSY528 Experiential Learning in Individual and Group Counselling - 3 pts
  Murd: S1-Int
Postgraduate Certificate in Organisational Human Resources and Safety

Credit Points
12

Course Codes
C1075

Description
The Postgraduate Certificate is relevant to those wishing to apply knowledge of organisational psychology in business, industrial and other organisational contexts. It is particularly appropriate as a second discipline area for graduates in Commerce, Law, Education, Sociology, and Environmental or Biological Science who intend working in an area requiring knowledge of: Job Assessment Methods, Performance Appraisal, Staffing, Human Resource Development, Training, Safety, Rehabilitation, Retirement, Retrenchment, Management of Change and Organisational Decision Making.

Although enrolment is open to graduates in any discipline, candidates should possess a functional understanding of statistics and research methods. Candidates holding a four-year psychology degree and who intend to pursue a career as a Registered Psychologist should normally enrol for the Master of Applied Psychology. However, those four-year psychology graduates who complete the Postgraduate Certificate, and who subsequently enrol in the Masters course will be given credit for relevant units completed. (Note that students without a four-year degree in Psychology are not eligible for admission to the Master of Applied Psychology).

The Postgraduate Certificate requires the completion of three core units and an elective unit. Although a number of electives are available, students are encouraged to consider completing an Independent Study Contract unit. This option offers the student the opportunity to apply and develop their learning in a practical work environment.

Course Structure - 12 points

Core Units - 9 points

- PSY568 Human Resources - 3 pts
  Murd: S1-Int
- PSY512 Work and Well-being - 3 pts
  Murd: S2-Int
- PSY552 Organisation of Work - 3 pts
  Murd: S2-Int

Specified Elective - 3 points

Select from the following:

- MBS507 Marketing Management - 4 pts
  Murd: T1-Int, T1-Ext, W-Int
- EDU645 Adult Learning in Education and Work - 4 pts
  Murd: S2-Ext
- EDU637 Program Evaluation - 4 pts
  Murd: S1-Ext

- EDU646 Cultural Diversity in Learning and Working - 4 pts
  Murd: S1-Int, S1-Ext
- PSY633 Psychology: Program Evaluation Methods - 4 pts
  Murd: S1-Int
- an Independent Study Contract at 500/600 level - 3 or 4 pts

Other electives at 500/600-level may be substituted with permission from the Program Chair.
## Postgraduate Certificate in Psychology Teaching

<table>
<thead>
<tr>
<th><strong>Credit Points</strong></th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Course Codes</strong></td>
<td>C1062</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>This course is designed for qualified secondary teachers with a background in psychology who wish to make psychology one of their teaching specialisations. It specifically addresses the content and teaching of the Western Australian Year 11 and 12 Psychology Course of Study.</td>
</tr>
<tr>
<td><strong>Special Requirements</strong></td>
<td>Police clearance.</td>
</tr>
<tr>
<td><strong>Professional Recognition</strong></td>
<td>Department of Education and Training, Western Australia.</td>
</tr>
</tbody>
</table>

### Course Structure — 12 points

#### Core Units — 8 points
- EDU614 Psychology and the Curriculum — 4 pts
  - Murd: S2-Int, S2-Ext
- PSY412 Psychology: Fourth Year Seminar — 4 pts
  - Murd: S1-Int

#### Specified Electives — 4 points
Select from the following:

- EDU670 Professional and Action Learning Project — 4 pts
  - Murd: S1-Ext, S2-Ext
- EDU688 Curriculum Development for Practitioners — 4 pts
  - Murd: S1-Int, S1-Ext, Y-Ext
### Course Structure - 24 points

#### Core Units - 12 points

- **PSY568 Human Resources** - 3 pts  
  Murd: S1-Int

- **PSY512 Work and Well-being** - 3 pts  
  Murd: S2-Int

- **PSY552 Organisation of Work** - 3 pts  
  Murd: S2-Int

- **PSY563 Professional Practice and Organisational Consulting** - 3 pts  
  Murd: Y-Int

#### Specified Electives - 12 points

Select from the following units. At least one unit must be from the Psychology list and no more than 8 points may be from the General list.

**Psychology List**

- **PSY531 Principles of Counselling 1** - 3 pts  
  Murd: S1-Int

- **PSY532 Principles of Counselling 2** - 3 pts  
  Murd: S2-Int

- **PSY624 Counselling: Working with Organisations** - 3 pts  
  Murd: S2-Int

- **PSY570 Organisational Psychology: Practicum I** - 6 pts  
  Murd: Y-Int  
  (Available only to those with a 4-year psychology degree or equivalent)

- **PSY562 Psychological Assessment: Theory, Methodology and Application** - 3 pts  
  Murd: Y-Int  
  (Available only to those with a 4-year psychology degree or equivalent)

- **PSY633 Psychology: Program Evaluation Methods** - 4 pts  
  Murd: S1-Int

- an Independent Study Contract at 500/600-level - 3 or 4 pts

**General List**

- **MBS513 Accounting for Managers** - 4 pts  
  Murd: S1-Int, S1-Ext, S2-Int, S2-Ext, T1-Int, T1-Ext, U-Int

- **MBS507 Marketing Management** - 4 pts  
  Murd: T1-Int, T1-Ext, W-Int

- **MBS605 Business Finance** - 4 pts  
  Murd: T2-Int, T2-Ext

- **MBS502 Law for Business** - 4 pts  
  Murd: S1-Int, S1-Ext, S2-Int, S2-Ext, T3-Int, T3-Ext
Postgraduate Diploma in Counselling

<table>
<thead>
<tr>
<th>Credit Points</th>
<th>24</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Codes</td>
<td>P1054</td>
</tr>
<tr>
<td>Description</td>
<td>The Postgraduate Diploma in Counselling is a 1 year full-time, (or part-time equivalent), postgraduate program that supports students in developing professional competence and personal readiness for a career in counselling. The program is committed to experiential learning, with an emphasis on the counselling relationship, the key feature of effective counselling practice. The critical appraisal of counselling literature combined with a practicum in our Counsellor Training Centre provides students with the opportunity to develop their counselling practice. Students who complete the Postgraduate Diploma may apply for admission to the Master of Counselling and will be exempt from the units already completed which are common to both degrees.</td>
</tr>
<tr>
<td>Special Requirements</td>
<td>Students will need to provide a current police clearance prior to enrolment.</td>
</tr>
</tbody>
</table>

Course Structure - 24 points

Core Units - 21 points

- □ PSY531 Principles of Counselling 1 - 3 pts
  Murd: S1-Int
- □ PSY532 Principles of Counselling 2 - 3 pts
  Murd: S2-Int
- □ PSY528 Experiential Learning in Individual and Group Counselling - 3 pts
  Murd: S1-Int
- □ PSY522 Counselling Practicum I - 6 pts
  Murd: S2-Int
- □ PSY527 Case Conceptualisation and Assessment - 3 pts

Specified Elective - 3 points

Select one unit from the following:

- □ PSY530 Counselling: Working with Adults - 3 pts
  Murd: S1-Int
- □ PSY535 Counselling: Children and Families - 3 pts
  Murd: S2-Int
- □ PSY624 Counselling: Working with Organisations - 3 pts
  Murd: S2-Int
<table>
<thead>
<tr>
<th><strong>Postgraduate Diploma in Psychology</strong></th>
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<tbody>
<tr>
<td><strong>Credit Points</strong></td>
</tr>
<tr>
<td><strong>Course Codes</strong></td>
</tr>
<tr>
<td><strong>Description</strong></td>
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| **Professional Recognition**            | The course is fully accredited by the Australian Psychology Accreditation Council (APAC), and is recognised as such by the Australian Psychological Society (APS) and the Western Australian Psychologists Registration Board. |

<table>
<thead>
<tr>
<th><strong>Course Structure - 24 points</strong></th>
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<tbody>
<tr>
<td><strong>Core Units - 12 points</strong></td>
</tr>
<tr>
<td>□ PSY441 Psychology: Fourth Year Project - 8 pts</td>
</tr>
<tr>
<td>Murd: H-Int, Y-Int</td>
</tr>
<tr>
<td>□ PSY412 Psychology: Fourth Year Seminar - 4 pts</td>
</tr>
<tr>
<td>Murd: S1-Int</td>
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<table>
<thead>
<tr>
<th><strong>Specified Electives - 12 points</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Select from the following:</td>
</tr>
<tr>
<td>□ PSY431 Psychology: Principles of Psychological Assessment - 4 pts</td>
</tr>
<tr>
<td>Murd: S2-Int</td>
</tr>
<tr>
<td>□ PSY433 Psychology: Program Evaluation Methods - 4 pts</td>
</tr>
<tr>
<td>Murd: S1-Int</td>
</tr>
<tr>
<td>□ PSY434 Psychology: Industrial and Organisational Issues - 4 pts</td>
</tr>
<tr>
<td>Murd: S1-Int</td>
</tr>
<tr>
<td>□ PSY436 Psychology: Principles and Processes of Interventions - 4 pts</td>
</tr>
<tr>
<td>Murd: S2-Int</td>
</tr>
<tr>
<td><strong>Master of Applied Psychology in Clinical Psychology</strong></td>
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<tr>
<td><strong>Credit Points</strong></td>
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<td><strong>Course Codes</strong></td>
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<tr>
<td><strong>Description</strong></td>
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<tr>
<td><strong>Special Requirements</strong></td>
</tr>
<tr>
<td><strong>Professional Recognition</strong></td>
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</tbody>
</table>

**Course Structure - 48 points**
Candidates must normally successfully complete the following units to meet Registration and Specialist Enment requirements for Clinical Psychologists.

**First Year - 24 points**

**Core Units - 24 points**
- □ PSY562 Psychological Assessment: Theory, Methodology and Application - 3 pts  
  Murd: Y-Int
- □ PSY537 Clinical Psychology: Int Practicum (Child, Youth and Family) - 3 pts  
  Murd: U-Int, Y-Int
PSY538 Clinical Psychology: Int Practicum (Adult) - 3 pts
  Murd: U-Int, Y-Int

PSY564 Clinical Psychology: Working with Children and Families - 3 pts
  Murd: S1-Int

PSY565 Clinical Psychology: Working with Adults - 3 pts
  Murd: S1-Int

PSY567 Clinical Psychology: Developmental Disabilities - 3 pts
  Murd: S2-Int

PSY569 Psychotherapy in Practice - 3 pts
  Murd: Y-Int

PSY502 Clinical Psychology: Working with Health Problems - 3 pts
  Murd: S2-Int

Second Year - 24 points

Core Units - 24 points

PSY600 Applied Psychology Dissertation - 12 pts
  Murd: S1-Int, S2-Int, U-Int, Y-Int

PSY604 Clinical Psychology: Ext Practicum - 12 pts
  Murd: S1-Int, S2-Int, U-Int, Y-Int
<table>
<thead>
<tr>
<th><strong>Master of Applied Psychology in Organisational Psychology</strong></th>
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<tbody>
<tr>
<td><strong>Credit Points</strong></td>
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<tr>
<td><strong>Course Codes</strong></td>
</tr>
<tr>
<td><strong>Description</strong></td>
</tr>
<tr>
<td><strong>Special Requirements</strong></td>
</tr>
<tr>
<td><strong>Professional Recognition</strong></td>
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**Course Structure - 48 points**

University regulations require completion of a minimum of 24 points at 600 level and a maximum of 24 points at 500 level for a 48 point Masters by Coursework degree. Candidates must normally successfully complete the following units to meet Registration and Specialist Entitlement requirements for Organisational Psychologists.
First Year - 24 points

Core Units - 21 points
- PSY562 Psychological Assessment: Theory, Methodology and Application - 3 pts
  Murd: Y-Int
- PSY570 Organisational Psychology: Practicum I - 6 pts
  Murd: Y-Int
- PSY563 Professional Practice and Organisational Consulting - 3 pts
  Murd: Y-Int
- PSY568 Human Resources - 3 pts
  Murd: S1-Int
- PSY512 Work and Well-being - 3 pts
  Murd: S2-Int
- PSY552 Organisation of Work - 3 pts
  Murd: S2-Int

Specified Electives - 3 points
Select from the following:
- EDU646 Cultural Diversity in Learning and Working - 4 pts
  Murd: S1-Int, S1-Ext
- PSY565 Clinical Psychology: Working with Adults - 3 pts
  Murd: S1-Int
- MBS507 Marketing Management - 4 pts
  Murd: T1-Int, T1-Ext, W-Int
- EDU645 Adult Learning in Education and Work - 4 pts
  Murd: S2-Ext
- EDU637 Program Evaluation - 4 pts
  Murd: S1-Ext
an Independent Study Contract at 500/600 level - 3 pts
- EDU634 Research Methods 1A - 4 pts
  Murd: S1-Int, S1-Ext
- PSY531 Principles of Counselling 1 - 3 pts
  Murd: S1-Int
- PSY532 Principles of Counselling 2 - 3 pts
  Murd: S2-Int
- PSY624 Counselling: Working with Organisations - 3 pts
  Murd: S2-Int
Or other units subject to approval of the Program Chair.

Second Year - 24 points

Core Units - 24 points
- PSY600 Applied Psychology Dissertation - 12 pts
  Murd: S1-Int, S2-Int, U-Int, Y-Int
- PSY603 Organisational Psychology: Practicum II - 12 pts
  Murd: S1-Int, S2-Int, U-Int, Y-Int
# Master of Counselling

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<td><strong>Description</strong></td>
<td>The Master of Counselling is a 2-year full-time (or part-time equivalent) postgraduate program that supports students in developing professional competence and personal readiness for a career in counselling. The program is committed to experiential learning, with an emphasis on the counselling relationship, the key feature of effective counselling practice. Students engage in the critical appraisal of selected counselling literature/research and complete a substantial research project addressing an issue in counselling theory or practice. Three supervised practicals provide students with the opportunity to develop an integrated and professional counselling practice.</td>
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<td>Students will need to provide a current police clearance prior to enrolment.</td>
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## Course Structure - 48 points

### Core Units - 48 points

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<td>Counselling Practicum I</td>
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Master of Applied Psychology + Doctor of Philosophy

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**Description**

This course is offered to students wishing to combine professional training at Master's level in Clinical or Organisational Psychology with compatible research at the PhD level. It combines a thorough professional training in the chosen area of specialisation with the high level of research training associated with doctoral-level studies.

The combined program allows students to fulfill the requirements of both the relevant Masters degree and the PhD. Students who have a strong academic record demonstrating particular strength in the area of research may be considered for this program. A IIA honours degree or equivalent is a minimum requirement for entry into this program. Candidates will normally complete the full first year of the Masters course before going on to enrol in the PhD for the second, third and fourth years. Combined program students are exempted from the Masters thesis requirement and normally complete a 12-point external placement unit concurrently with the PhD commitment. Whilst candidates are advised to complete the first year of the Masters course in advance of beginning the PhD, it is possible to begin with the latter. Further information about this program is obtainable from the School website [www.psychology.murdoch.edu.au](http://www.psychology.murdoch.edu.au).

There are two Masters courses available: clinical psychology and organisational psychology. Coursework is selected and placements organised according to the area of specialisation. It is a requirement that the topic of the PhD must relate to the area of specialisation.

This course adheres to a scientist-practitioner model that stresses a systematic problem-solving approach. Its objective is to prepare psychologists who are skilled in individual casework and can apply their skills and knowledge to prevention, research, development, and evaluation at the individual, organisational, community and system levels. It is a professional qualification in Applied Psychology leading to employment in the health, educational, occupational, ergonomic and community areas, which meets international standards. The course also develops students to be expert researchers in their chosen area of expertise.

**Special Requirements**

As many agencies require all staff working with their clients or patients to have a police clearance, students are required to obtain a Federal police clearance (which will include WA clearance) if accepted into the course. In addition, if working with children a separate screening by the Department of Community Development is required. Clearly any agency will only be seeking information about behaviours that may place vulnerable clients at risk and will not be interested in any other types of behaviour. The student must meet the cost of obtaining these clearances. Please note that some organisations providing professional placements require students to provide full immunisation records. Applicants must be in a position to provide these records if required.

**Professional Recognition**

The course is fully accredited by the Australian Psychology Accreditation Council (APAC), and is recognised as such by the Australian Psychological Society (APS) and the Western Australian Psychologists' Registration Board. Graduates will be eligible for direct registration as psychologists with the WA Psychologists' Registration Board.
**Clinical Psychology**

**Course Structure**

**First Year - 24 points**

**Core Units - 24 points**

- PSY562 Psychological Assessment: Theory, Methodology and Application - 3 pts  
  Murd: Y-Int

- PSY564 Clinical Psychology: Working with Children and Families - 3 pts  
  Murd: S1-Int

- PSY565 Clinical Psychology: Working with Adults - 3 pts  
  Murd: S1-Int

- PSY502 Clinical Psychology: Working with Health Problems - 3 pts  
  Murd: S2-Int

- PSY567 Clinical Psychology: Developmental Disabilities - 3 pts  
  Murd: S2-Int

- PSY569 Psychotherapy in Practice - 3 pts  
  Murd: Y-Int

- PSY537 Clinical Psychology: Int Practicum (Child, Youth and Family) - 3 pts  
  Murd: U-Int, Y-Int

- PSY538 Clinical Psychology: Int Practicum (Adult) - 3 pts  
  Murd: U-Int, Y-Int

**Second, Third and Fourth Years**

- PSY920 Research Studies - Psychology

- PSY604 Clinical Psychology: Ext Practicum - 12 pts  
  Murd: S1-Int, S2-Int, U-Int, Y-Int
Organisational Psychology

Course Structure

First Year - 24 points

Core Units - 21 points

- PSY562 Psychological Assessment: Theory, Methodology and Application - 3 pts
  Murd: Y-Int
- PSY568 Human Resources - 3 pts
  Murd: S1-Int
- PSY570 Organisational Psychology: Practicum I - 6 pts
  Murd: Y-Int
- PSY512 Work and Well-being - 3 pts
  Murd: S2-Int
- PSY563 Professional Practice and Organisational Consulting - 3 pts
  Murd: Y-Int
- PSY552 Organisation of Work - 3 pts
  Murd: S2-Int

Specified Elective - 3 points

Select at least 3 points from the following:

- EDU646 Cultural Diversity in Learning and Working - 4 pts
  Murd: S1-Int, S1-Ext
- PSY565 Clinical Psychology: Working with Adults - 3 pts
  Murd: S1-Int
- MBS507 Marketing Management - 4 pts
  Murd: T1-Int, T1-Ext, W-Int
- EDU645 Adult Learning in Education and Work - 4 pts
  Murd: S2-Ext
- EDU637 Program Evaluation - 4 pts
  Murd: S1-Ext
- EDU634 Research Methods 1A - 4 pts
  Murd: S1-Int, S1-Ext
- PSY531 Principles of Counselling 1 - 3 pts
  Murd: S1-Int
- PSY532 Principles of Counselling 2 - 3 pts
  Murd: S2-Int
- PSY624 Counselling: Working with Organisations - 3 pts
  Murd: S2-Int

Second, Third and Fourth Years

- PSY920 Research Studies - Psychology
- PSY603 Organisational Psychology: Practicum II - 12 pts
  Murd: S1-Int, S2-Int, U-Int, Y-Int
# APPENDIX B

## Personal Study Plan

Course/Specialisation: _____________________________________________________

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</tbody>
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APPENDIX C

Program Chair & Academic Contact Details

Counselling, Corinne Reid and Robyn Bett
corinne.reid@murdoch.edu.au, r.bett@murdoch.edu.au, p: 08 9360 2712, SS 1.010

Organisational Human Resources and Safety, Assoc Prof Laurence Hartley
l.hartley@murdoch.edu.au, p: 08 9360 2398, SS 2.036

Psychology Teaching, Dr Judith MacCallum
j.maccallum@murdoch.edu.au, p: 08 9360 7847, EH 3.012

Consultancy Psychology, Assoc Prof Laurence Hartley
l.hartley@murdoch.edu.au, p: 08 9360 2398, SS 2.036

Psychology, Assoc Prof Jeff Coney
j.coney@murdoch.edu.au, p: 08 9360 2387, SS 2.046

Clinical Psychology, Dr Chris Lee
chris.lee@murdoch.edu.au, p: 08 9360 6828, SS 2.028

Organisational Psychology, Assoc Prof Laurence Hartley
l.hartley@murdoch.edu.au, p: 08 9360 2398, SS 2.036

Correct at time of printing. For the most up-to-date list of Academic contacts, please consult:
http://www.murdoch.edu.au/contacts/academic/

APPENDIX D

Enrolment Enquiries

Enrolment advice can be sought from either the Program Chair or your Faculty Student Administration staff member.

Jill Foster, Student Administrative Officer, Faculty Student Administration
J.Foster@murdoch.edu.au, p: 08 9360 6635 EH 2.002
http://www.murdoch.edu.au/fsa/

The New Students website (http://www.murdoch.edu.au/students/new/) will also assist you with links to enrolment procedures, Fees, Orientation and Services and Facilities.
## Handy Contacts and Websites

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<th>Need help with:-</th>
<th>Contact</th>
<th>Email</th>
<th>Phone (+618)</th>
<th>Location Murdoch Campus</th>
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<td>IT/MyInfo</td>
<td>IT Service Desk</td>
<td><a href="mailto:itservicedesk@murdoch.edu.au">itservicedesk@murdoch.edu.au</a></td>
<td>9360 2000</td>
<td>Library (north) Level 2</td>
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<td>9360 6127</td>
<td>Chancellery 2.020</td>
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<td>International Students</td>
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<td><a href="mailto:internat@murdoch.edu.au">internat@murdoch.edu.au</a></td>
<td>9360 6770</td>
<td>Senate 1.001</td>
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<tr>
<td>Advanced Standing – Credit &amp; Exemptions</td>
<td>Mr Allan Wong (Domestic Students) Mr John Tan (International Stud.)</td>
<td><a href="mailto:A.Wong@murdoch.edu.au">A.Wong@murdoch.edu.au</a> <a href="mailto:J.Tan@murdoch.edu.au">J.Tan@murdoch.edu.au</a></td>
<td>9360 6352 9360 6010</td>
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