

## AUDIO VISUAL MATERIALS FOR TEACHING – Q & A

There are several types of licences for DVD/video recordings so please take these into account when making a decision about your use of an AV item – the information applies to either format

### Types of licences

- 1** 'Screenrights' recordings can be shown in tutorials, lectures (including Lectopia and other recorded formats), via ECMS, and copied for distribution to students (please see the 'Screenrights and Lectopia' information sheet for more detail)
- 2** Works purchased under an Educational Purposes Licence (EPL) can be shown in tutorials and lectures, and may be licensed to use in Lectopia
- 3** Other commercially purchased or rented recordings can be shown in tutorials and lectures (subject to rental contracts), but must not be recorded (e.g. via Lectopia) or otherwise copied, or distributed online

**Green Labels** – the Library identifies Screenrights and other AV recordings (e.g. with an EPL) that can be used in Lectopia with a green sticker on the spine of their cover.

Can I ...?	Type of licence	Yes or No	Are there restrictions?	Are there other issues?
...play an item in a tutorial or workshop?  (i.e. in a live 'classroom' setting)	<b>1</b>	Yes	Only students and staff of MU should be present	
	<b>2</b>	Yes	Only students and staff should be present	
	<b>3</b>	Yes	Only students and staff should be present	A purchase or rental contract may restrict viewing to home use only
...play an item in a lecture?	<b>1</b>	Yes	Only students and staff should be present	
	<b>2</b>	Yes	Only students and staff should be present	
	<b>3</b>	Yes	Only students and staff should be present	A purchase or rental contract may stipulate home use only
...play an item in a lecture that will be recorded via Lectopia or other recording format?	<b>1</b>	Yes	Only students and staff should be present	©details must be logged in staff tool
	<b>2</b>	Yes	Only students and staff should be present	
	<b>3</b>	No	Prohibited by Copyright Act unless permission is granted by © owners	Infringement can incur fines up to \$60,500 and 5 years prison for an individual, and up to \$302,500 for an institution

...post an item on a WebCT site?	1	No	University policy	
	2	Maybe		Some EPLs may provide for this; better to use Lectopia
	3	No	Prohibited by © Act	Infringement could incur fines
...post an item on ECMS?	1	n/a		
	2	n/a		
	3	no	Prohibited by ©Act	Infringement could incur fines
...copy an item to another format?	1	Yes	Copies may be made for staff and students of MU	All copies must be labelled (see <a href="#">Screenrights and Lectopia</a> )
	2	No	Prohibited by licences	If a replacement copy for a damaged item or obsolete format is not available commercially within a reasonable time, it may be possible to make a copy – otherwise infringement could incur fines
	3	No	Prohibited by © Act	
How do I find a Screenrights recording?	<p>You can record it off-air yourself (from radio or TV - including cable and satellite)</p> <p>Segments of free-to-air news/current affairs/documentaries can be downloaded from, or linked to in, TVNews – go in via Library Catalogue</p> <p>DVDs of all programs broadcast by free-to-air networks (since late 2007) can be ordered from RequestTV – go in via Library Catalogue</p> <p>The Library may hold a recording – if not, they can request a copy from another library that does have the Screenrights recording</p> <p>Ask your Subject Librarian about purchasing recordings from EnhanceTV or TapeServices if program was broadcast before late 2007</p>			
How do I upload an AV item to Lectopia?	Complete the <a href="#">Upload to Lectopia Request Form</a> and give it, with the DVD etc, to the Loans Desk staff in the Library. If it's a Screenrights recording you will have to fill in the ©management info in the Lectopia staff tool			
Where can I find out more about Screenrights?	See <a href="#">Screenrights and Lectopia</a> or <a href="#">Copying Off-Air Broadcasts</a> on the copyright website; go to <a href="#">Screenrights.org</a> ; or contact Kate Makowiecka, the Copyright Coordinator, on 93607491 or at <a href="mailto:copyright@murdoch.edu.au">copyright@murdoch.edu.au</a>			
How do I order a new DVD etc with an 'educational' licence?	You can make your request to your Subject Librarian who has access to a list of distributors providing a wide range of AV materials that are licenced for 'educational purposes', specifically including those that can be used in Lectopia			

If an AV item is produced by MU, or you have written permission from the copyright owners, you may be able to use it in ways other than those specified. NB: it is extremely unlikely that the large media companies will grant requests to copy an item or to communicate it online via Lectopia or otherwise

s.200AB of the Copyright Act may allow the use of snippets of commercial AV material: each use must be judged as a 'special case', so please contact the Copyright Coordinator for advice on using s200AB

see the University's copyright website at [www.murdoch.edu.au/copyright](http://www.murdoch.edu.au/copyright), or contact the [copyright coordinator](#), if you would like more information on any of these matters