
ATAR results:

- Although officially released tomorrow, they are available this afternoon. MeetMurdoch, the Future Student Team and The Student Centre are expecting an influx of enquiries!

Careers Centre:

- The **Careers Centre will be closed** for student service from 2pm on Tuesday 19th December 2017, and resume on Monday 8th January 2018.
For all available job opportunities – [CareerConnect Jobs Page](#)

Equity and Social Inclusion:

- Please note that there will be times between mid-December and Mid-January when the Equity and Social Inclusion Office will be short-staffed. Consequently, there may be brief delays in responses to inquiries.
- Please advise students to:
 - Contact Equity and Social Inclusion early next year, in January/February, if they need to sort out supports or make changes to their EQAL Plan.
 - Talk with Academic Chairs/Deans about inherent requirements of any units/courses if they have any concerns about such matters.
 - Make an apmt to see a Disability Advisor before Semester next year if they have been having trouble logging into EQAL.
- Any inquiries relating to the Language and Cultural Exchange Program can, for the time being, be directed to E.Lewin@murdoch.edu.au or equity@murdoch.edu.au Ph. 9360 6084. Note: Abigayle Carmody no longer works at Murdoch University.

Enrolments and Fees:

Enrolments

- Business as normal after results release. That is, special approvals for units, course transfers, and academic progression.

Fees

- Normal end of year activity - final actions on 2017 fees, and setting up 2018 fees.

Exams and Assessment:

- Semester 2, 2N and Trimester 3 (Sup/Def) and summer exam timetables are now available on the [web](#).
 - o Semester 2, 2N and Trimester 3 (Sup/Def) exam period – 15-19 January 2018
 - o Summer exam period – 29 January – 02 February 2018
- Students awarded with **SA** or **SX** grade will be emailed today (Monday, 11 December 2017) explaining the different supplementary grades.
- Students are to be available throughout the exam period to attend their exams at the required date, time and location. No personal appointments or travel arrangements should therefore be made during the exam period.
- If the student cannot attend a **Supplementary** Exam due to illness or exceptional circumstances,
 - o they may apply for a deferral and should apply directly to their Unit Co-ordinator with supporting documentation that confirms illness or other extenuating circumstances. Application must be received by the Unit Coordinator no later than 3 University business days after the exam.
- OR**
 - o they may be eligible to apply to retrospectively withdraw from the unit <<http://goto.murdoch.edu.au/RetrospectiveWithdrawal>>
- OR**
 - o in exceptional circumstances, they may apply to sit the exam elsewhere (a fee is payable). They must contact the Exams Office by **Friday, 15 December 2017** to apply or there will not be sufficient time to make the necessary arrangements. Details are available at <<http://our.murdoch.edu.au/Student-life/Get-organised/About-exams/Unable-to-sit-an-exam/>>
- Students who wish to defer their exam can refer to the web (<http://our.murdoch.edu.au/Student-life/Get-organised/About-exams/Deferred-assessment/>) or contact the Exams Office for more information.
- Information about exams can be found on the web (<http://our.murdoch.edu.au/Student-life/Get-organised/About-exams/>)

Graduations and Results:

- We have graduated the bulk of students eligible to graduate following the release of S2 2017 results. This week we will repeat the process of checking for those eligible to graduate as we have received additional results
- The Graduations webpages have been updated. Please note that we have **changed our pricing structure** for the February 2018 graduation ceremonies. Details can be seen by clicking on the following link (<http://our.murdoch.edu.au/Student-life/Get-organised/About-graduation/>)

- Teaching periods that fall under the Trimester S and OUA3 2017 academic period are due **Thursday 4 January 2018**
- On behalf of the Results and Graduations Office, I would like to thank you all for the support that we have received this year and wish you all a splendid time during the festive period. We look forward to working with you in 2018 and beyond!

Partnerships:

- Last week on Friday, 15th December Partnerships team hosted a visit for Kaplan international staff members. Kaplan is our high priority Transnational Education Partner and their visit focused on learning more about Murdoch University, to market Murdoch in their respective countries including America, Africa, UAE, Hong Kong and South Asia.
- We liaised with staff from School of Arts, Engineering & Information Technology, VLS, Health Professions and Psychology & Exercise Sciences and organised interactive tours and presentations to acquaint our Kaplan agents with courses and associated facilities we offer at Murdoch.
- Partnerships also hosted a BBQ for MIT students joining Murdoch in 2018 on the same day. This event coincided with MIT Finishers week. DVC-I Prof Lyn Karstadt along with staff members from different departments attended the event to meet and greet these students and make them feel welcome and answer any queries they had about Murdoch. Students were excited to speak to the staff and get started with university life on campus.

Student Support:

- The Student Support team held a farewell event for our completing Australia Awards students last week. The event was opened by Lyn Karstadt, followed by presentations from Tim Martin and Jane Foster. We thank Lyn, Tim and Jane for their contributions, and offer congratulations to our six completing Australia Awards students. We wish them a safe journey home.
- All dependants of our international students have been given finalised school placements for 2018.
- Merry Christmas from our team to yours!

The Student Centre:

Limited Service Period (LSP):

- The Meet Murdoch Team will be **taking phone calls** (1300MURDOCH - press 1) from anyone with an ATAR/TISC or admissions related query on the following dates.

Friday	22 rd Dec.	8am-5pm
Wednesday (LSP)	27 th Dec.	8am-8pm
Thursday (LSP)	28 th Dec.	8am-8pm
Friday (LSP)	29 th Dec.	8am-5pm
Tuesday (LSP)	2 nd Jan.	8am-8pm
Wednesday (LSP)	3 rd Jan.	8am-8pm
Thursday	4 th Jan.	8am-8pm
Friday	5 th Jan.	8am-8pm

- Our Future Student, and Admissions Teams will also be available for **one to one counselling** (*no appointment necessary!*) from anyone with an ATAR/TISC or admissions related query in [The Student Centre](#) at our South St campus (Building 330 - top of carpark 3) on the following dates. We will also have a team available to respond to current student enquiries, including cashier payments and transcript orders, etc.

Friday	22 nd Dec.	8.30am-4.30pm
Wednesday (LSP)	27 th Dec.	8.30am-4.30pm
Thursday (LSP)	28 th Dec.	8.30am-4.30pm
Friday LSP)	29 th Dec.	8.30am-4.30pm
Tuesday (LSP)	2 nd Jan.	8.30am-4.30pm
Wednesday (LSP)	3 rd Jan.	8.30am-4.30pm
Thursday	4 th Jan.	8.30am-4.30pm
Friday	5 th Jan.	8.30am-4.30pm

Note: Mandurah Campus will not be open during this period.

Class Sign-up for S1 2018:

- all opening at 9am on the following dates:
 - 18/12/2017 Nursing 200 level units
 - 24/01/2018 200 level and above units
 - 25/01/2018 Nursing 100 level units
 - 05/02/2018 100 level units

TNE:

End of Year Reminders

- Reminder, TNE students will start the January trimester on the 8th January. Dubai students will start one week later. All students will receive access to LMS on the 27th December 2017.
- TNE Liaison staff leave details - Jenny, Nathan and Yukiko will be available this week. Nathan will

return on the 4th of January, all enquiries should be directed to TNE@murdoch.edu.au Jenny and Yukiko will return on the 8th January. For urgent matters during the limited service period, please contact Alfred Chen a.chen@murdoch.edu.au

- ITS Limited Services Period 2017/18 information can be found at https://murdochuni.service-now.com/its?id=kb_article_its&sys_id=efc5d0ffdbe28b00b8b7347d7c961991 A notice has been sent to all students informing them of this information. Students with LMS enquiries during the limited services period, should use this contact information. ITS staff will work with LMS staff to address all enquiries.
- Final deployment list will be provided to schools today. This list will identify the affiliates offshore that have been appointed by our partner to teach. UCs will use this information to make contact with the affiliates.
- Affiliates will receive LMS access today so they can start preparations for January. Thanks to the LMS team for your assistance with this.
- All Unit Information Learning Guides are now available on LMS for TNE January units.

Franklin White

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