ATEM Event:
- Tertiary Education in Focus (Forum and Sundowner – see attachment)
- Don’t miss this outstanding opportunity to hear three eminent speakers discuss some of the crucial issues facing the sector, including the reforms currently before Federal Parliament, the role of TAFE, and financial challenges - followed by discussion, finger food and drinks

- Speakers include: Hon Sue Ellery MLC, Minister for Education and Training, Professor Dawn Freshwater, Vice-Chancellor, University of WA, and Mr Ian Callahan, Vice-President Corporate Services, Curtin University

- When: Wednesday 22 November 2017: 4.30 - 6.30 pm
- Where: St Catherine’s College, Crawley – Jull Common Room and Courtyard
- Fees: ATEM members $25; ATEM Affiliates $35; Others $45.
- Further information and registration: https://www.atem.org.au/events/event/terary-ed-forum

Admissions and Advanced Standing:
- International applications received last week - 194 applications of which 57% were submitted by an agent. About 55% for a Postgraduate Course whilst the rest were Undergraduate.
- For domestic, we have received 126 applications, with 41% for Undergraduate, 16% for Enabling and 43% for a Postgraduate Course
- There were approximately 162 Advanced Standing requests received in the week

Careers Centre:
This week’s opportunities:
- **Graduate Environmental Health Officer** – **Town of Port Hedland** – Domestic students can apply – Closing 24th November.
- **Graduate Communications Officer** – **Town of Port Hedland** – Domestic students can apply – Closing 24th November.
- **Paralegal with the Office of the Information Commissioner (OIC) – Perth** – Temporary position until July 2018 – Closing 28th November.
- **Graduate Accountant - Regent Motors Group – Perth** – Permanent full time position for all domestic accounting graduates – Closing 30th November.
- **Assistant Graphic Designer – Broome** – Permanent full time position for the right graduate willing to move to Broome – Closing 30th November.
- **Conveyor Hand recycling sorter – ‘On Call Crew’ – Bibra Lake** – Monday to Friday casual shifts available for all students - good hourly rates! – Closing 30th November.
- **Peer Leaders for the PASS program – Murdoch campus** – For all students in second year or above with minimum GPA of 3.0 – Closing 1st December.
- **Graduate Officer – Department of Justice – Perth** – Permanent position for Domestic graduates and recent graduates – Closing 8th December.

**Upcoming Event:**
- **The Global Graduate** – All graduating international students welcome to attend on Friday 1 December at 2pm to 7pm - Book in HERE

**For all available job opportunities** – CareerConnect Jobs Page

**CUTL:**

**Learning Support:**

**PAC**
- The PAC program has closed for the year, if you have students who would like learning support, please send them to CUTL.
- This year we managed to provide over 1,000 individual consultations to undergraduate students, including 88 specialised, extended consults for ESI students.
- We would like to thank all of the other services that have made this possible (Library, Student Advisor Network, Student Support, Counselling and IT)

**PASS**
- The PASS program this year has delivered **6909 hours of support**! In 36 units of which involves all schools, assisting **over 1600 students**.
- We would like to extend our thanks to the continuing contributions from all of the other services that help make us a success; we would not be able to help anywhere near the number of students without your help.

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- We are busy planning our undergraduate learning support schedule for next year and celebrating and thanking our wonderful PASS and PAC leaders this week. This Friday there is an extended professional development day for our student partners with a ‘Thank You’ afternoon tea. We’re looking for any advice or recommendations on changes to the programs for 2018, so please contact us if you have any suggestions. Your feedback is very welcome and appreciated.
- Currently we are working with the UniEdge team, including the Student Advisors, TRO, Counselling and ESI to schedule the UG workshops for 2018. Next year we would like to partner with schools to extend the very successful 3 hour long Assignment BootCamps held in the non–teaching weeks (this year we ran three bootcamps with 150 sign-ups and 71 attending).

**Engagement:**

**Future Students Team:**
- The Future Students Team is still very busy visiting our priority secondary school careers counsellors, providing those counsellors updates about Murdoch and making plans for 2018. Between the team, we’ll be out and about visiting St Mark’s Anglican School, John Septimus Roe, Carey Baptist College, Mt Lawley SHS, Canning Vale College, Comet Bay College, Mandurah Baptist
College, Lake Joondalup Baptist College and Penrhos College.
- We will also be undertaking individual course counselling for six prospective students throughout this week who are looking to apply in Semester 1.
- Annie will be visiting the Year 10 Academic Extension Program at Canning Vale College on Wednesday morning and presenting to them everything Murdoch.
- Sam and Kayla will be supporting the Outreach Team with Melville SHS’s on campus visit on Wednesday with a presentation and campus tour.
- North Albany SHS and Strathalbyn Christian College will both be visiting the South Street Campus to explore Murdoch, the Village and hear about what Murdoch has to offer.

Enrolments and Fees:
- Business as usual!

Exams and Assessment:
- We’re now in week 2 of Semester 2 exams
- S2 exam period ends on 25 November 2017
- Trimester 3 2017 exam period is between 18-25 November 2017
- Exam timetable is available on the web (http://www.murdoch.edu.au/admin/timetables/exams/)
- Information about exams can be found on the web (http://our.murdoch.edu.au/Student-life/Get-organised/About-exams/)

Graduations and Results:

Graduations:
- School allocation for the February 2018 Graduation Ceremonies is as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 February</td>
<td>Engineering &amp; IT, Veterinary and Life Sciences</td>
</tr>
<tr>
<td>12 February</td>
<td>Arts, Psychology &amp; Exercise Science</td>
</tr>
<tr>
<td>14 February</td>
<td>Education, Health Professions</td>
</tr>
<tr>
<td>16 February</td>
<td>Business &amp; Governance, Law</td>
</tr>
</tbody>
</table>

- We are in the process of updating the graduations webpages accordingly

Results:
- S2 2017 results submission dates are as follows:
  - Units with no exams > 22 November 2017
  - Units with exams up to and including Friday 17 November > 27 November 2017
  - Units with exams after Friday 17 November > 30 November 2017
- S2 Board of Examiners are scheduled to run 4-8 December, with results then being released on 11 December (Monday).

Student Support:
- The Student Support Team is currently finalising the O-week program for S1 2018. In addition to both school-wide and course-specific information sessions, students will have increased flexibility to choose between ~10 additional programs to get ahead. These will be facilitated by various services on-campus including CUTL, Health & Counselling, IT Services, The Careers Centre, the Library, Student Mentors & Volunteers, The Guild and Student Advisors. We thank them all for their collaboration and participation!
- The Elite Athlete Program provides support to students who are actively involved in sports at the national or international level. Updated information is being provided to students registered with the program regarding the procedure for requesting extensions on assignments. This information will also be made available on the Elite Athlete website. In addition, information about the
program will be sent to staff including their obligations to registered athletes, and how to evaluate assignment extension requests.

The Student Centre:
- To ensure students can benefit from future enhancements to the Microsoft suite of applications and services, IT will be transitioning student Mailboxes (Microsoft Outlook) to sit alongside staff Mailboxes, which means future collaboration amongst staff and students will be easier. This will not affect the student’s email address or any information held within Outlook (such as contact lists, forwarding rules, calendar, tasks, etc.).

Some Key dates for Student Mailboxes Move:
- **Saturday 9th December between 9am - 1pm AWST:** the student’s Mailbox will be unavailable and new messages will not be received.
- **Saturday 9th December after 1pm AWST:** the student’s Mailbox will be accessible again, without historical emails present. Any new email messages will come through from this point.
- **Monday 11th-Friday 18th December:** historical emails will be restored to their mailbox.

TNE:
*Week 12 September Trimester:*
- TNE Liaison Team will provide schools with January affiliate deployment lists this week. Schools will carefully check and confirm any discrepancies.
- TNE Liaison Team will be involved in Curriculum@Murdoch ARO workshops this week – Wednesday 22nd Nov.
- This is the last week of the teaching period; students will be on study leave next week.
- Preparations for the January trimester continues, main focus on deployment lists and UILG uploads to LMS.

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