Careers and Employment:
- It’s a busy week ahead for Careers! The Careers Team are currently promoting the following events for the week commencing 13 March.
- For further event details and to register attendance, head to CareerConnect (see Upcoming Events page for listing).

**EY Female Future Leaders** - off-campus Industry Networking Event (Business / Law) @ EY Perth Office, 14 Mar (Tues) 3:30pm – 6pm

**WA Department of Health** - Graduate Information session (targeting Business) @ ECL 3, 16 Mar (Thurs) 12.30pm - 1.30pm

**Woodside** - Graduate Information session (targeting IT) @ School of Business & Governance Learning Link 1.005, 16 Mar (Thurs) 1:00pm – 2.00pm

**FUTURE FIT: Career Success After Study Workshop** - (multi-disciplinary) @ School of Business & Governance - Learning Link, 16-Mar (Thurs) 5:00 pm – 7.15pm
- And lastly, **Successful Interviews workshop** – (Psychology and Exercise Science) @ Social Sciences 440.2.052, 17 Mar (Fri) 1:00pm – 2.30pm
- NOTE: the graduate recruitment season for 2018 starts NOW – various Graduate Programs are currently being promoted on [CareerConnect](#), see under [Search Jobs](#).

**CUTL**

*Learning Support Team*

- Each semester, coordinators of first year units are invited to allow their students access to the Maths Diagnostic Quiz. First year units which assume competency at year 10 level maths are targeted.
- This semester 2608 students were enrolled in the quiz. The quiz is not compulsory. 706 students completed the quiz.
- If students were not confident in their maths skills, they were advised to enrol in the Maths Refresher Program (MRP).
- This semester there were **305 attendees at the 8 modules of Maths Refresher workshops.** The most popular were the workshops on Algebra and Equations.

**Academic Development**

- Four **Students as Change Agents in Learning and Teaching** projects have commenced. This is a cross-Murdoch initiative and a collaboration between the Schools, Careers and Employment, Curriculum and Academic Policy, Guild of Students, Murdoch University Health and CUTL. You can read more about the projects [here](#).
- 2017’s **academic staff development programmes** are well underway: the Early Career Researcher Forum continues, 21 academic staff are enrolled in SPA (Scholarly Practice) and 62 staff enrolled in the MU Learning and Teaching Certificate, the last of these including Kaplan affiliate lecturers in Singapore.
- Any comments please – need these by mid-morning Monday.

**Engagement:**

*Future Students Team*

- The Science Careers Evening last week was a huge success with over 160 people filling the KBLT. A big thank you to everyone involved making this event a success!
- Sheryl will be travelling regionally this week through the Goldfields and the Wheatbelt visiting schools in Kalgoorlie, Cunderdin, Northam and York.
- We’ll be exhibiting at Scitech’s Innovation Festival this week for three days (Wed-Fri). The theme is VR and Games and we are excited to be able to take along our Student Ambassadors in these fields, alongside an FSO, to tell High School students about their courses and experiences.
- On Thursday, May will be exhibiting at the National Young Leaders Conference at Perth Convention and Exhibition Centre.
- On top of all of this, we have audiences and events this week with Emmanuel Catholic College, Peter Moyes Anglican School, Mazenod College, Frederick Irwin Anglican School, Australian Islamic College, Mindarie Senior College, Mercy College, St Stephens – Duncraig and Carmel College.

**International**

- Fozzil is currently away from 24 Feb – 11 March attending agent Fairs in the Philippines and Vietnam. While in the Philippines, Fozzil is also attending the Austrade International School Fair, visit Kerry Parsons Foundation in Davao to meet with students who are Murdoch-bound under the foundation’s sponsorship, and the opening ceremony of AUG’s new office.
- [Badan KoordinasNatasha Keluarga Berencana Nasional (BKKBN - Indonesian Population and Family Information Network)](#)
In her recent visit to Indonesia, Natasha met with a new funding body based in Jakarta. The Badan Koordinasi Keluarga Berencana Nasional (BKKBN - Indonesian Population and Family Information Network. They send approximately 12 students to Australia each year however this can increase to 16/18 depending on the budget and rollover due to quota not being filled. They currently have not been contacted by any other Australian university. One of their staff are a graduate of Flinders but they aren’t actively engaged with them to date. Their primary focus is on Masters by Coursework and ideally 1-1.5 year programs which is very unusual for the international cohort. In discussions, it was identified they are very interested in our Sustainable Development, Communication Management and Education by Coursework programs. Angie and Natasha will be working on a flyer for promotion of courses suited to BKKBN for them to upload on their website as well as holding video conferences with their offices in the Affirmative regions.

The StudyPerth Airport Welcome Desk has closed for semester one and will be re-opening for semester two from June 21 – August 2, 2017. The operational hours of the desk for semester two will change slightly as they coincide with the Perth Airport flight schedule, this will be confirmed closer to the open date.

**Outreach**

- The science outreach officers have been busy this week planning for visits by prospective students and teachers from our priority high schools. They have also taken some time out of their busy schedules to enjoy some staff PD, attending the Communicate to Inspire seminar, hosted by Scitech. As well as listening to inspiring keynote speakers, and picking up some ideas to embed in their own practice, it was a good opportunity for the officers to network with fellow science educators, from schools and also industry.
- We can also share that we have completed the recruitment for the final member of our outreach team, and that we are delighted to announce that Rebecca (Becca) Pink will be commencing work as a HASS Outreach Officer on Wednesday 15th March. Becca has a strong and varied career in community engagement and marketing, as well as a first class bachelor’s degree of Psychology and a master’s degree in marketing management. Most recently Becca has been working with the Murdoch marketing team as a School Marketing Partner, with responsibility for working with the School of Arts, Law and Education. Becca will be able to continue the solid relationships she has developed with the Murdoch schools to develop engaging and relevant outreach activities, in readiness to deliver to teachers and future students.

**Enrolments & Fees:**

**Enrolments**

- Now that week 2 has passed, students require unit coordinator approval to enrol in a unit. This will delay any formal enrolment as requests get referred for approval or refusal.
- Special approval to enrol in unit for pre-requisite and similar problems are continuing, but will wind down over the next week. Withdrawals and requests for intermission have picked up. It is important to remember that there is a two year limit on intermission for undergraduate courses, and one year for honours and graduate courses.
- Students with missing Commonwealth assistance forms, or missing tax file numbers if they wish to defer their fees, will be reminded that their enrolment has to be cancelled if they are still in breach at census date – 25 March 2017, for most first semester units.

**Fees**

- Students should have paid the fees for first semester units. By midweek follow-up reminders will be sent to international students; and initial reminders advising of the possibility of cancellation will be sent to domestic students. Overall the outstanding fees position is good for this time of semester.

**Graduations**
- Graduations was in Singapore over the weekend conducting two graduation ceremonies. The focus will shift to mailing out documents to recent graduates who did not attend the ceremonies; and to checking the graduation of TJ and S1 intending graduands over the next two months.

**Equity and Social Inclusion:**
- We have 2 casual Disability Advisors joining our team: Sharlene Double and Jennie Benjamin. They are currently undertaking training and will commence student consultations soon. They join Rachel Drewry in this casual capacity.
- Supratik continues to be our only other Disability Advisor and he is booked out until mid-April. If you become aware of any student who requires urgent assistance from Equity and Social Inclusion, please contact Erica on Ext 6146 or via email.
- The ALLY network continues to meet fortnightly with the next meeting on Thursday 16 at 12.30pm in ECL 1.026.
- If students who are already registered with our office indicate that they do not know how to log into their Equity account, please direct them to this link: [https://eqal.murdoch.edu.au/pages/student.php](https://eqal.murdoch.edu.au/pages/student.php)

**Graduations and Results:**

**Graduations**
- We have successfully completed the Perth and Singapore graduation ceremonies held in February and March. Our focus will now shift to setting up the September/October round of graduation ceremonies
- Once again the Graduations Office would like to thank all the teams (The Cashiers, The Student Centre, IT, Marketing and Communications, Meet Murdoch and Alumni) for their support and assistance in making these graduation ceremonies a success.

**Results**
- Summer late Board of Examiners are scheduled to run this week
- We are following up outstanding 2016 results

**The Student Centre:**
- We’re returning to a sense of normality after a hectic few weeks, walk-in numbers have decreased as per below, with the cashier taking the majority of enquiries (up to 40% of total walk-in enquiries).
  - O Week: 2,272
  - Week 1: 2,910
  - Week 2: 1,776

**Student Support:**

**Transition and Retention**
- We survived O-Week! Now that semester has started, be sure to check out the UniEdge website, available to students throughout the semester as part of an extended transition to uni: [http://our.murdoch.edu.au/Student-life/My-First-Year/Academic-Info-and-Resources/UniEdge/](http://our.murdoch.edu.au/Student-life/My-First-Year/Academic-Info-and-Resources/UniEdge/) Of particular note is the ‘Catch up and Get Ahead’ two-day study skills seminar in week four (study break). Please encourage students to sign up! Julia Hobson never disappoints!
- Transition and Retention Officers have drop-in sessions in the Student Centre (counter 11) for any international student. No appointment required:
  - Week three: daily 11-12noon
  - Week four (study break): daily 10:30-11:30am
- Students can also request appointments by emailing [studentsupport@murdoch.edu.au](mailto:studentsupport@murdoch.edu.au)
- Email campaigns have commenced for:
  o International reduced study load applications (sent to those international student who are enrolled in less than 10cp)
  o International inactive students (who have no enrolment and are at risk of CoE cancellation)
- A new casual staff member, Katrina Lee commenced with us last week and will be working as a Transition & Retention Officer (TRO). Kat is a Murdoch graduate, was the leader of the International Student Volunteer program across the last three years and has a particular insight into what our international students face, having been one herself. Welcome Kat!
- Also a big thank you to Dianna Romano who has been backfilling a TRO role for the last six + months. We will continue to share her time with the Student Centre over the next few weeks. Dianna made a large contribution to Orientation planning and was a crucial part of its success. Thanks Dianna!

**Special Programs:**

**Elite Athletes**
- Display from 2016 Elite Athlete Photo shoot is now up in Chancellery Building on level 2 (as you walk in off Bush Court) feel free to share with other staff who may not know about it. The display celebrates some of the Elite Athletes who are either current students or recent graduates at Murdoch.

**Defence Force**
- Organising assignment extensions/alternative assessment/re-scheduling of tests due to deployments and training exercises

**Australia Awards**
- Audit for 2016 currently underway (audits are done a year behind). Liaising with Auditor and Murdoch’s finance office as needed
- Arranging supplementary academic support such as proof reading and extra tutoring for students as needed
- Booking flights home for students finishing in mid-year
- Ongoing OASIS (DFAT database) administration to ensure all appropriate details are recorded – e.g. evidence of tutoring uploaded

**TNE:**

**Week 10 January Trimester**
- Singapore Graduation Ceremony was held on Saturday 14th March. The VC and many other senior staff attended the ceremony.
- Jenny Crawford will be in Singapore from 13th – 15th March, then travelling to Bali to meet Kaplan agents to launch MU programs in Singapore.
- DVCi, Singapore Dean and TNE Liaison Manager to meet with Kaplan staff to conduct an annual contract review on Wednesday 15th March.
- Schools have been reminded to start the process of delivering the May trimester UILG’s to partners. Contractually we are required to have the materials ready 4 weeks prior to commencement of teaching.
- Kaplan enrolment portal opens Monday 13th March for May trimester enrolments. This is the first round of enrolments, second round will take place four weeks from now.

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